

Legally Required Notices

To be in compliance with federal and state law, the school district is required to inform residents about various programs, policies, and procedures that are in place in the district. All board policy and guidelines referenced may be accessed at <http://www.neola.com/northcanton-oh/>

Accessibility of District Facilities

Upon request to the Superintendent/designee, the district shall make reasonable accommodation for a disabled person to be able to participate in activities.

AHERA Management Plan

1. The EPA has indicated that schools should be free of friable asbestos.
2. Air samples are required every three years.
3. All potential areas of concern are to be inspected by the environmental support network, the Industrial Commission of Ohio, our maintenance staff, and an independent testing laboratory.
4. Asbestos testing and inspection has been done to bring all buildings into compliance with AHERA standards.
5. Any friable materials in buildings have been inspected and repaired to meet current standards.
6. Inspections will be done twice each year by the maintenance/custodial staff to notify the administration of any friable material.
7. Any areas of concern will be reviewed by the Board of Education during its annual building tour and placed on a priority list for permanent improvement.

The U.S. Environmental Protection Agency's document titled, "How to Manage Asbestos in Schools" may be accessed at: www.epa.gov/region2/ahera/e23.pdf

Americans with Disabilities Act (A.D.A.)

The North Canton City Board of Education welcomes and encourages any and all comments from individuals interested in the Americans with Disabilities Act (A.D.A.) The A.D.A. contains Title I-Employment, Title II-Public Services, and Title III-Public Accommodations. Please contact the Special Services Office at 330-497-5665.

Anti-Harassment/Intimidation/Bullying Policy

Ohio Revised Code 3313.666 defines harassment, intimidation, or bullying to mean any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s). Ohio Revised Code 3313.666 additionally requires the board of education of each school district to establish a policy prohibiting harassment, intimidation, and bullying and requires each district to bi-annually report the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events. The following charts show the number of such verified acts in the North Canton City School District:

2016-17 School Year		
Grade Level	Semester 1	Semester 2
Elementary (K-5)	1	
North Canton Middle School (6-8)	3	
Hoover High School (9-12)	3	

Please contact Assistant Superintendent, Dave Pilati at 330-497-5600 or pilatid@northcantonschools.org, with any questions.

Asbestos Management Plan

The US EPA published their AHERA (Asbestos Hazard Emergency Response Act) Regulations in 1986. These regulations require all local education agencies (LEA's) to have their buildings inspected for asbestos-containing building materials (ACBM), to have a written Asbestos Management Plan created, and to institute an Asbestos Operations and Maintenance (O&M) Program to train in-house personnel how to properly manage and work around the ACBM in their buildings. An annual notification is required to be sent to all school district employees, parents, groups and organizations to explain the Management Plans and any current relevant activities. The Jackson Local School District has completed all of these requirements.

The master copy of the Asbestos Management Plan for all school buildings is maintained in the office of Todd Henee, Building and Grounds Supervisor, at (330) 497-5600. A copy of the Asbestos Management Plan that is specific to each building is maintained in the principal's office.

The purpose of this Annual Notification is to explain the status and availability of the Asbestos Management Plan, to review recent asbestos-related activities in the school district, and to list the asbestos-related activities that are planned to take place in the upcoming calendar year.

Board of Education

The Board of Education is a policy-making body comprised of five residents of the school district. Members of the Board are elected by voters of the district and serve a four-year term. The Board derives its powers and responsibilities from the Ohio General Assembly to establish a sound educational philosophy. The Board establishes policy:

- To be responsible to the residents of the North Canton City School District
- To serve as a policy-making body
- To develop sound financial plans based upon educational needs and available resources
- To provide leadership for educational progress
- To be solely responsible for the employment and evaluation of the Superintendent and Treasurer
- To recognize the Superintendent's responsibility for all administrative functions
- To refer applications, complaints, communication, and other matters directly to the Superintendent
- To approve an annual school calendar
- To levy taxes when residents approve a tax issue

The Board of Education meetings are open to the public. The regular meetings begin at 6:00 p.m. and are held on the third Wednesday of every month in the high school library unless otherwise announced. The Board, under Ohio law, may hold executive sessions during the meeting to discuss:

- Personnel matters
- Purchase of property for public purposes
- Pending or imminent court action
- Negotiations with employees
- Matters to be kept confidential by federal or state statutes
- Specialized details of security arrangements

Executive sessions are for discussion only. All board action is taken in public session.

In order to present helpful suggestions to the North Canton City Schools, public participation is encouraged during the "Recognition of visitors and hearing of the public" portion of each meeting. To allow the Board to deal with all items on the agenda in an effective and efficient manner, public input may be limited. Each person wishing to address the Board shall sign up at the meeting location prior to the start of the meeting. When signing up, each individual must provide his/her first and last name, full address, telephone number, email address, and the issue to be addressed. The speaker will have a maximum of five (5) minutes to address the Board.

Child Find

Each year school districts throughout Ohio participate in an effort to identify, locate and evaluate all children with disabilities, birth through 21. A disability means there are conditions such as a multi-handicap, hearing, visual, orthopedic and/or other health handicap, severe behavior disorder and/or speech/language handicap. Many times children with disabilities are not visible because they do not function in the mainstream of a community. Parents are not always aware that there are programs and services available for these children.

If you know of a child who may have one or more of the above suspected disabilities, including preschool age children, please contact the Special Services Office at 330-497-5665.

Child Nutrition Programs

North Canton City School District participates in the National School Lunch Program and the School Breakfast Program. The U.S. Department of Agriculture's document titled "Eligibility Guidance for School Meals Manual" contains notices, an application form, and a chart describing information regarding free and reduced eligibility status. This document may be accessed at: www.fns.usda.gov/cnd/Guidance/eligibility_guidance.pdf.

Copyright Law

WARNING CONCERNING COPYRIGHT RESTRICTIONS: The copyright law of the U.S. (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later use, of a photocopy or reproduction for purpose in excess of "fair use," that user may be liable for copyright infringement. This institution reserves the right to refuse to accept a copying order if in its judgment, fulfillment of the order would involve violation of copyright law.

County Plan of Service

The Stark County Educational Service Center developed a core services plan during the 1988-89 school year for its member districts. The North Canton City School District is one of 21 member districts served by this plan. The purpose of this core services plan is to promote excellence through cooperation while acknowledging the diversity and uniqueness of each member district. The plan is on file and available for review at the North Canton City Board of Education office at 525 7th Street NE.+

Drug Free School

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, and dangerous controlled substance as defined by State statute, or substance that could be considered a "look-a-like" controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by State law, the District will also notify law enforcement officials. The District is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which s/he receives help through programs and services available in the community. Student and their parents should contact the school principal or counseling office whenever such help is needed.

Equal Opportunity Notice

North Canton City School District does not discriminate in education, employment practices, services, programs, or activities because of race, color, religion, sex, national origin, handicap, or age.

Federal Grants Program

Federal grants provide valuable supplemental instructional support and staff development in the following areas:

- Title I – Elementary reading and math intervention
- Title II A & D – Technology intervention and support
- Title III – Limited English Proficiency (LEP) intervention
- Title IV – Elementary counseling services
- Title V – Gifted intervention
- IDEA-B – Special education support services

A Comprehensive Continuous Improvement Plan (CCIP) must be submitted annually to comply with the requirements and accountability standards of the No Child Left Behind Act.

FERPA: Notification of Rights for Elementary and Secondary Districts

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate. Parents or eligible students may ask the District to amend a record that they believe is inaccurate. They should write the Director of Pupil Services, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to District officials with legitimate educational interests. A District official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the District Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another District official in performing his or her tasks. A District official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the District discloses education records without consent to officials of another District in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Student records shall be available only to students and their parents, eligible students, designated school officials, and designated school personnel, who have a legitimate educational interest in the information, or to other individuals or organizations as permitted by law.

Both parents shall have equal access to student records unless stipulated otherwise by court order or law. In the case of eligible students, parents may be allowed access to the records without the student's consent, provided the student is considered a dependent under section 152 of the Internal Revenue Code. Only "directory information" regarding a student shall be released to any person or party, other than the student or his/her parent, without the written consent of the parent, or, if the student is an eligible student, without the written consent of the student, except to those persons or parties stipulated by the Board's policy and administrative guidelines and/or those specified in the law.

Each year the District provides public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information": a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; awards received; honor rolls; and scholarships. Directory information shall not be provided to any organization for profit-making purposes. The Board may disclose "directory information" on former students without student or parental consent. For information about parent and student rights to inspect, review and request amendments to educational records, or if parents/students believe their rights under Federal law have been violated, please contact the Special Services Office at 330-497-5665.

Gifted Education Program

Our gifted/talented program offers a wide range of services to students. The Gifted Coordinator works within the district to identify and coordinate services to gifted students. Gifted intervention specialists serve students directly through enrichment groups in math and reading, pullout classes, field trips, mentorship programs, and whole class enrichment presentations. Gifted students may also be served through accelerated classes, and enrollment in honors, Advanced Placement, or International Baccalaureate classes. In addition, the gifted program offers support to classroom teachers through staff development

seminars, teaching materials, and funding to attend conferences that deal with issues in the gifted area. Our goal is to help students become independent, lifelong learners who have all the skills they need to pursue their passion.

Health Insurance Portability and Accountability Act

HIPAA requires that North Canton School District provide notice of its privacy practices. The U.S. Department of Health and Human Services "Summary of the HIPAA Privacy Rule" may be accessed at: <http://www.hhs.gov/ocr/privacysummary.pdf>

Highly Qualified Teachers

The North Canton City School District is striving to provide the best education for your child. As part of our efforts, we are complying with the No Child Left Behind Act that requires all teachers to be highly qualified. As a parent or guardian, you may request information regarding the professional qualifications of your child's classroom teachers including the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade level and subject areas taught.
- Whether the teacher is teaching under emergency or provisional status.
- Baccalaureate degree major, graduation certification, and field of discipline.
- Whether the student is provided services by a paraprofessional and if so, their qualifications

This information is kept on file at the North Canton City Schools District Office and may be obtained by contacting North Canton City Schools Assistant Superintendent's office by mail at 525 Seventh St. NE, North Canton, OH 44720 or by telephone at 330-497-5600.

You may download the U.D. Department of Education's Model Notification of Rights under the Federal Educational Rights and Privacy Act (FERPA) for elementary and secondary schools at the following web address:
<http://www.ed.gov/policy/gen/guid/fpco/pdf/ferparights.pdf>

HIPAA Compliance Notice

Applies to all individuals covered by the North Canton City School District's health plan.

IDEIA

The North Canton City School District provides educational services to disabled students from birth to age 21 utilizing federal assistance through IDEIA funds to enhance the basic program.

Disabilities including the areas of hearing, vision, learning, behavior, speech/language, health/physical disabilities, traumatic brain injury, autism, or any combination of these, are considered handicapping conditions.

An application is on file at the Administration Building and is available for examination and recommendations by district residents. If you, or someone you know, may be in need of special education and related services, please contact John Welch at 330-497-5665.

Immunization Requirements

Ohio law now requires that all students entering 7th grade have proof of receiving the following immunizations BEFORE the first day of school: Tdap vaccine (to protect from Tetanus, Diphtheria, and Pertussis) and Meningococcal (A, C, Y, W-135) vaccine (to protect from Meningitis). Any 7th grade student who has not had both the Tdap and Meningococcal (A, C, Y, W-135) vaccinations will not be permitted to attend school until proof of these immunizations has been provided to the school.

Ohio law requires that all students entering 12th grade have proof of receiving the following immunizations BEFORE the first day of school: Meningococcal (A, C, Y, W-135) vaccine (to protect from Meningitis). Students entering 12th grade must have a second dose of Meningococcal (A, C, Y, W-135) vaccine. If the 1st dose of Meningococcal was administered after the 16th birthday, a second dose is not required. Students will not be permitted to attend school until proof of these immunizations has been provided to the school.

Immunizations may be obtained from your child's healthcare provider, most local pharmacies, and the Stark County Health Department. Please submit a copy of your child's immunization or a signed form to the school nurse prior to the first day of school.

Input Sought On Federal Funds

The North Canton City School District receives notification of their entitlement of federal funds allocated in accordance with the Individuals with Disabilities Education Act, Public Law 92-142. Utilization of these funds is designated to provide services and programs for disabled students. Persons who wish to comment on how to utilize these designated funds are welcome and

encouraged to contact the North Canton City Schools Special Services Director by mail at 239 Portage St. NW, North Canton, Ohio 44720 or by telephone at 330-497-5665.

Inspection of Instructional Materials

Further information regarding the rights to inspect instructional materials, textbooks, reading lists, and academic curriculum may be obtained by viewing the following school board policies or by contacting our Assistant Superintendent, Dave Pilati at 330-497-5600.

Insurance Notice

North Canton City Schools does not carry personal property insurance on student property. Students should be encouraged to be responsible for items they take to school. Parents may want to check with their own insurance carrier before permitting students to bring expensive personal property items to school. The school assumes no responsibility for personal property items lost, damaged or stolen on the buses, at the schools, or at school events.

North Canton City Schools does not carry student medical insurance for accidents or injuries sustained on the buses, at the schools, or at school events. Parents may purchase insurance of this type through a school insurance program offered by a private carrier. Information about this plan will be distributed to all students at the beginning of the school year.

Inter-District Open Enrollment

The North Canton City School District does not participate in inter-district open enrollment with other districts. If enrollment numbers permit, intra-district open enrollment for elementary students in grades K-5 who reside within the boundaries of the North Canton City School District is an option parents may exercise for their child. Parents must obtain an Intra-district enrollment application from either the Superintendent's office or the principal's office at any elementary building and must submit the completed application by April 30th in order to be considered for the following school year. For more information, contact the North Canton City Schools Superintendent's office at 330-497-5600.

McKinney – Vento Act

It is the policy of the North Canton City School District to enroll, educate and not segregate or stigmatize children on the basis of their status as homeless. John Welch is the North Canton City Schools' Homeless Liaison and may be reached at 330-497-5665. Any person suspecting a child is homeless should notify Mr. Welch to ensure that homeless children enroll in school and have the opportunity to succeed academically.

* The North Canton City School District is in compliance with the H.R. 1, "No Child Left Behind Act of 2001" that was enacted in January of 2002.

Medical Notices

The following policies should be reviewed by individuals that may find them relevant to their situation:

- 5310 Health Services
- 5320 Immunization
- 5330 Use of Medications (including inhalers)
- 5340 Student Accidents
- 5341 Emergency Medical Authorization
- 8450 Control of Casual-Contact Communicable Diseases
- 8453 Direct Contact Communicable Diseases
- 8453.01 Control of Blood-Borne Pathogens

Non-Discrimination Policy

The North Canton City School District affirms that no persons shall, on the basis of sex, race, color, national origin, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the superintendent or designated coordinator. This policy shall prevail in all board policies concerning school employees and students. Title VI complaints (sex, race, color, national origin, or disability) should be referred to David Pilati, Assistant Superintendent, at 330-497-5600 or pilatid@northcantonschools.org.

Records Access and Confidentiality

Under the Federal Education and Privacy Act of 1996, parents or adult students (18 years or older) in the North Canton City School District have the right to inspect and review official student records and related information upon written request to the principal of the building to which the student is assigned. An appointment for the review of the records will be made at a mutually convenient time as soon after the receipt of the written request as possible. A parent or adult student who believes that information contained in the educational records of the student is inaccurate or misleading or violates the privacy or other rights of the student may request in writing that the records be amended. A student's records and related information shall not be released to any individual, group, organization or agency, except with the written consent of the student's parents or an adult student himself/herself. Exception to this rule would be in regard to compliance with judicial order (subpoena) or other situations as defined by law and/or Board of Education Policy.

Section 504 Concerns and/or Complaints

Students, employees or residents with complaints or concerns under Section 504 of the Rehabilitation Act of 1973 can obtain a complaint form from the District's 504 Compliance Officer, John Welch, at our Special Services Office: 330-497-5665. The District's grievance procedure may be obtained from the above individual at the address and phone number indicated.

Stark County Career Compact Civil Rights Compliance Statement

The Stark County Career Compact does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

Student Conduct/Discipline

Further information may be obtained by viewing the following school board policies:

- 5500 Student Conduct
- 5511 Dress and Grooming
- 5512 Use of Tobacco
- 5513 Care of School Property
- 5515 Use of Motor Vehicles
- 5516 Student Hazing
- 5517 Anti-Harassment
- 5517.01 Aggressive Behavior Toward Students
- 5520 Disorder and Demonstration
- 5530 Drug Prevention
- 5560 Student Discipline
- 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5610.01 Permanent Exclusion of Non-disabled Students
- 5610.02 In-School Discipline
- 5610.03 Emergency Removal of Students
- 5610.04 Suspension of Bus Riding/Transportation Privileges
- 5610.05 Prohibition from Extra-Curricular Activities
- 5611 Due Process Rights
- 5630 Corporal Punishment
- 5771 Search and Seizure
- 5772 Weapons

Title I Evaluation

Each spring, parent and teachers evaluate the Title I program. Comments and input from both are used as plans are made for services pertaining to the following school year. If your child is not receiving services that he/she is entitled to receive or you would like to provide input on the Title I program, please contact Director of Instruction, Michelle Hostetler, at 330-497-5600 or hostetlerm@northcantonschools.org.

Title I/IDEA-B Flow Through Notification

The North Canton City School District receives notification of their entitlement of federal funds allocated in accordance with the Title I/ Individuals with Disabilities Education Act (IDEA), Public Law 92-142. Utilization of the funds is designated to provide services and programs for disabled students. Persons who wish to comment on how to utilize these designated funds are welcome and encouraged to contact the following:

- If pertaining to Title I funds: Director of Instruction Michelle Hostetler at 330-497-5600 hostetlerm@northcantonschools.org
- If pertaining to IDEA funds: Director of Special Services John Welch at 330-497-5665 or welchj@northcantonschools.org

Title I Funding Statement

[The No Child Left Behind Act of 2001](#) requires school districts that receive federal Title I funding to notify parents of their right to know the professional qualifications of the classroom teachers who instruct their children. As a recipient of these funds, the North Canton City Schools will provide parents with this information in a timely manner if requested. Specifically, parents have the right to inquire about the qualification of their children's classroom teachers. As of the 2015-16 school year, the Ohio Department of Education certified that in North Canton City Schools receiving Title I funds, all educators held the status of Highly Qualified Teacher. The North Canton City School District is committed to providing superior instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. For inquiries regarding teacher qualification, please contact North Canton City Schools Assistant Superintendent, Dave Pilati, at 330-497-5600 or pilatid@northcantonschools.org.

Title IX/Civil Rights Compliance

No person in the United States shall, on the basis of sex, be excluded from participation in, or denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal assistance. (Title IX of the Education Amendments of 1972 to the Civil Rights Act of 1964) Title IX prohibits sexual harassment in all school programs and activities in school facilities or in other locations when the school is the sponsor of the activity.

Title IX coordinators as well as all faculty, students, coaches, and community members can file a complaint of Title IX violation with the Office of Civil Rights. Anonymity is maintained and institutions are prohibited from retaliating against any complainant.

Anyone wishing to file a complaint should contact North Canton City Schools Superintendent Jeff Wendorf by mail at 525 Seventh St. NE, North Canton, OH 44720 or by telephone at 330-497-5600.

Visitor to the School

Any visitor entering a district-owned building must report to that building's office immediately to sign in with the building supervisor/secretary. ORC 3313.20 (A)

Water Testing Notice

The North Canton City School District has completed the monitoring cycle for volatile organic chemicals (VOC) as required by chapter 3745081 of the Ohio Administrative Code. On completion of each VOC monitoring cycle, state regulations also require the owner or operator of a public water supply to notify its consumers of the availability of VOC analytical results for the period tested.