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This Handbook belongs to:

Student Name: ___________________________

Please return to:

Hoover High School Band/Orchestra Office
525 7th St. N.E.
North Canton, Ohio 44720
Contact Information
Hoover High School Instrumental Music

Mr. Ronald C. Varn, Director of Bands and Orchestra
Email: rcv1nc@northcantonschools.org

Mrs. Ellen R. Varn, Assistant Director of Bands
Email: erp1nc@northcantonschools.org

Mr. Thomas Lewis, Assistant Director of Bands
Email: lewist@northcantonschools.org

525 7th St. N.E.
North Canton, Ohio 44720

The Instrumental Music office and rehearsal areas are located in Hoover High School in the Music Wing.

The Hoover Hall of Performing Arts is located inside Hoover High School

The Hoover Marching Band rehearses on the parking lot on the Southeast corner of the Hoover High School.

Phone: (330) 497-5620 Ext. 1054

Fax: (330) 497-5606

Website: http://nccs.esvbeta.com/1.aspx
Using This Handbook

This handbook is a required text for all instrumental music classes. Do not lose it. If you need to replace your copy, please contact a member of the band staff.

The materials and policies contained within this handbook apply to all members of the marching band, pep bands, orchestras, and any other large or small ensemble.

Extra copies of the policy forms are located at the end of this handbook in the Appendix, (see page 25-26). All marching band members are to sign and return the policy agreement by the designated date before band camp. All other ensemble members must sign and return the policy agreement by the end of the second week of class. You are responsible for knowing these policies and for understanding that you agreed to follow them.

Using this handbook requires three simple steps:

• Read it.

• Understand it. Ask questions if necessary.

• Sign and return the contract on the last page of the handbook.
Image of the Hoover “Viking” Marching Band

The efforts of thousands of hours by many dedicated individuals to present a fine image of this organization can be destroyed in a matter of minutes by a careless, foolish person. We are a BAND – a group of individuals dedicated to the same purpose. We must leave behind personal desires for the group to achieve its goals. Improper dress, lack of cooperation, obscene gestures, untimely cheering, and profanity are all examples of inappropriate behavior. If you have to ask yourself “Is this okay to do?” – it probably isn’t.

A band will only perform as well as it rehearses – perform at every rehearsal!
Membership in Marching Band

The Hoover High School Marching Band is one of the most prominent aspects of school and community life. It is an honor and a privilege to be affiliated with this organization. We hope that you will enjoy your time as a member of this band and will join us in making it the best organization that it can be.

The Hoover Band is a unique and integral part of the Hoover High School curriculum. The following is a compilation of many of the policies and expectations of the Hoover Band Program. The Marching Band is approximately the 1st grading period of the full year Hoover Band Program. Following the 1st grading period, students will audition for the Hoover Concert or Symphonic Band (See Audition Procedure).

Requirements for Membership

The Hoover Marching Band consists of Hoover Band Members grades 9-12. The Hoover Marching Band exists during the summer and during the football season; however, other performances are occasionally called for during the school year. Auditions are required for prospective members of the Marching Band new to the North Canton City Schools’ Band Program or students not in the Marching Band during the previous school year.

The Hoover Marching Band rehearses during the summer, during the last period of the school day, and after school until 3:45 pm. Students may participate in other school-sponsored activities during the marching band season (i.e. soccer, cross-country, cheerleading, etc.).

Band members shall be familiar with all of the information, policies, and requirements found within this handbook. You are responsible for knowing this information – ignorance is not an excuse.

Auditioning

Percussion, Color Guard, and Majorettes will audition at the end of the previous school year. Prospective new Hoover Marching Band members must audition during this time as well.

Percussion/Prospective NEW Hoover Marching Band Members.
1 – All members will receive their audition music at a time determined by the director before their audition.
2 – All members will be assigned a performance time.
3 – All members will perform ALL excerpts of the audition music on all instruments.
4 – All members will be judged by all of the directors.
5 – The audition process is “closed to the public.”
6 – The scores of the directors will NOT be made available and will remain the property of the directors.
7 – The decision of the directors is final.

Color Guard
1 – In addition to meeting all of the regular marching band commitments, all Color Guard members must attend Guard Camp in its entirety.
2 – All members must audition each year.
3 – All members will have available to them at least two training sessions prior to auditions.
4 – The audition process is “closed to the public.”
5 – The scores of the directors will NOT be made available and will remain the property of the directors.
6 – The decision of the directors is final.
7 – All Guard members must also play an instrument in the Hoover Concert or Symphonic Band.
Majorettes

1 – All members must audition each year.
2 – The audition process is “closed to the public.”
3 – The scores of the directors will NOT be made available and will remain the property of the directors.
4 – The decision of the directors is final.
5 – All majorettes must also play an instrument in the Hoover Concert or Symphonic Band.
6 – All majorette members may be required to perform on other equipment during the competition show. Majorette members agree to cooperate fully in all required elements.
Chain of Command

Superintendent
Principal
Associate Principals
Director
Assistant Directors
Officers
S.P.I.R.I.T. TEAM Members
Section Leaders
Band/Orchestra Members

**Band Officers**
President
Vice President of Social Activities
Vice President of Service Activities
Vice President in Public Relations
Secretary
Historian

**Other Officers**
Music Librarians
Equipment Manager

**Auxiliary Members**
Section Leader
S.P.I.R.I.T. TEAM Member

The Officers, headed by the President, assist the Director with matters not of a musical nature. This group helps promote enthusiasm and a positive attitude throughout the band. The Officers also help the individual members by handling concerns in an effort to constantly improve the band.

Questions and Concerns

Follow the chain of command when dealing with questions of music or marching. When a personal problem arises, see Mr. Varn or another staff member immediately. We cannot solve problems until they are discussed. Parents are also requested to follow the chain of command before contacting school administrators with questions or concerns.
Ensembles

THE SYMPHONIC BAND - Members in grades 9-12 are selected by audition. It is the most select wind and percussion ensemble at Hoover High School. The Symphonic Band frequently performs for professional conferences and conventions. In addition to three yearly concerts, the Symphonic Band may participate in Ohio Music Education Association District and State Adjudicated Events. Following the marching season, the Symphonic Band rehearses during the last period of the school day with an extended rehearsal on Wednesdays. Wednesday rehearsals are required.

THE CONCERT BAND - Members in grades 9-12 are selected by audition. In addition to three yearly concerts, the Concert Band may participate in Ohio Music Education Association District and State Adjudicated Events. Following the marching season, the Concert Band reherses during the last period of the school day with an extended rehearsal on Wednesdays. Wednesday rehearsals are required.

THE STRING ORCHESTRA - Members in grades 9-12 are selected by audition. In addition to three yearly concerts, the String Orchestra may participate in Ohio Music Education Association State Adjudicated Event. The String Orchestra rehearses during the school day with an extended rehearsal on Mondays (when initiated by directors). Full Orchestra rehearsals are required by all String Orchestra members.

THE FULL ORCHESTRA - Members in grades 9-12 are selected by audition. In addition to three yearly concerts, the Full Orchestra may participate in Ohio Music Education Association State Adjudicated Event. The Full Orchestra wind and percussion players are appointed by the directors. The Full Orchestra rehearses after school on Mondays. All members of the String Orchestra are included in the Full Orchestra.

THE JAZZ ENSEMBLES – Members in grades 9-12 are selected by audition. Hoover Jazz One meets 6:30 – 8:00 pm on Thursday nights. Jazz Two will arrange meeting times to best accommodate the ensemble. The Jazz Ensembles are an extension of the Band Program and members must be members of the Band Program. Exceptions to this may be Guitar, Piano, or Drum Set, but Band members will take priority.

THE HOOVER PEP BAND – Members in grades 9-12 are eligible with permission from the director. The Pep Band plays for all HOME Hoover Varsity Basketball games. Uniforms vary from year to year, however, members must wear the approved uniform at each game.

SMALL ENSEMBLES – Members in grades 9-12 are eligible with permission from the director. These ensembles could include, but are not limited to: Flute Choir, Clarinet Choir, Percussion Ensemble, Brass Choir, etc. Schedules are arranged for these and rehearsals are required for participation.
Attendance and Grading

Attendance and attitude are the determining factors in earning your grade for marching band. Perfect attendance is the norm, and is expected from all members.

Performing in Instrumental Ensembles at Hoover High School is a cooperative effort involving many students. It is essential that all members actively participate in all rehearsals and performances. Each member will receive the Official Calendar at Band Camp or during the first week of school showing the entire school year. Members are responsible to arrange schedules (work, birthday parties, camps, vacation, forgot, didn't have a ride, etc.) in order to meet the performance and rehearsal obligations of the ensemble. Additional performances and rehearsals, should they occur, would become part of the Official Calendar. Only EXTREME CIRCUMSTANCES are cause for missing a rehearsal or a performance. In such instances, members should make every attempt to clear schedules to accommodate such performances or rehearsals. Should an absence be unavoidable, for any event (performance or rehearsal), the following procedure should take place:

1. Inform all parties verbally in person if possible, but at least by telephone or email.
2. Complete an absence report and give it to Mr. Varn or Mrs. Varn prior to the event and as soon as possible.
3. Keep a copy of the absence report for your records.

Absence Report forms are available in the instrumental rehearsal room or on the website. It is your responsibility to pick up a form, fill it out, and return it to Mr. Varn or Mrs. Varn. A student requesting to be released for any rehearsal must complete the above procedure at least 14 days prior to the absence. Requests made inside of 14 days will NOT be considered an acceptable absence. Emergencies or other extreme situations will be judged individually and on the merit of the individual request. An excused absence would not affect the student’s nine-week grade, provided the student completes the make up within five days. A student with an unexcused absence would have the nine-week grade affected (see GRADING). Examples of excused absences could include death in the immediate family, severe illness (accompanied by a doctor’s excuse), or other extreme circumstance discussed with the Director. Examples of unexcused absences would include failing to fill out proper paperwork, going out of town, any extracurricular event, vacation during school time, forgot about the event, fell asleep, had to work, didn’t have a ride, or informing of the absence inside of the 14 day period. For each 2 unexcused rehearsals missed, the student will sit out halftime of a Friday show. A student missing 4 or more consecutive rehearsals (excused or unexcused) will not march for the following Friday show.

Only EXTREME CIRCUMSTANCES are cause for absence from any performance. Emergency situations will be handled on an individual basis by the Director.

Even if you call the band office or send an email, you are still responsible for filling out an Absence Report when you return. Failure to do so will result in an unexcused absence.
Hoover Instrumental Music Student Handbook

Grading

Your Hoover Instrumental Music Ensemble grade is determined by your attendance and effort.

Hoover Marching Band

Performance/Rehearsal Grading – Grading consists of Academic Achievement and Academic Practice.

85% Academic Achievement
-Performance – 100 points per event
-Inspection Grade – 100 points per event (see below for criteria)
-Other Assignments including SmartMusic* Assignments

15% Academic Practice
-Active participation in rehearsal – 10 points per rehearsal
-Instrument in proper playing condition – 5 points per rehearsal.
-Music and other accessories in possession – 5 points per rehearsal.
-Other Assignments including SmartMusic* Assignments

Inspection Grade (occurring before each performance)

Regular Marching Uniform (when used)
-On-time for inspection (meaning in position when called to attention) – 10 points
-Hat properly worn and clean – 10 points
-Gloves clean and in possession – 10 points
-Coat pressed and clean – 100 points
-Pants cleaned and pressed and at correct length – 10 points
-Plain BLACK, mid-calf length (no patterns) socks – 10 points
-Shoes clean and polished – 10 points
-Official Marching Band shirt – 10 points
-Official Marching Band shorts – 10 points
-Raincoat in possession – 10 points
Competition Marching Uniform (when used)
   On-time for inspection (meaning in position when called to attention) – 10 points
   Hat properly worn and clean – 10 points
   Gloves clean and in possession – 10 points
   Gauntlets – 10 points
   Mirror – 10 points
   Coat pressed and clean – 80 points
   Pants cleaned and pressed and at correct length – 10 points
   Plain **BLACK, mid-calf length** (no patterns) socks – 10 points
   Shoes clean and polished – 10 points
   Official Competition shirt – 10 points
   Official Marching Band shorts – 10 points
   Raincoat in possession – 10 points

Severe deficiencies in any of the above areas are cause to be prohibited from participation in current and/or future performances.
Symphonic Band, Concert Band, Full and String Orchestra, and other ensembles

Performance/Rehearsal Grading

- Performance (Academic Achievement) – 100 points per event
- Active participation in rehearsal (Academic Practice) – 10 points per rehearsal.
- Instrument in proper playing condition (Academic Practice) – 5 points per rehearsal
- Music and other accessories in possession (Academic Practice) – 5 points per rehearsal
- Other Assignments including SmartMusic* Assignments (Academic Achievement and Academic Practice) – as per assignment

North Canton City Schools' Grading Scale

- Academic Achievement – 85%
- Academic Practice – 15%

*SmartMusic

SmartMusic is a program of assessment, and at times, accompaniment. This program is available for a one-year subscription at a very nominal price (around $36 per year). The school has at least one computer dedicated to students wishing to use SmartMusic while at school. More information will come out each year concerning purchase and activation of personal SmartMusic programs. You may access the SmartMusic website for additional information at www.smartmusic.com.
Marching Band Missed Performance Make - Up

Perfect attendance is the norm, however, under certain circumstances, a missed performance may have occurred. If a performance is missed, the student will have the opportunity to make up the performance within 5 days of returning to school. Students not completing the make-up assignment, will receive 0 points for that performance.

The missed performance is not a “written” performance, thus there will be no written-type make-up assignment.

This performance make-up is very similar to the performance make-up established in the North Canton Middle School Program.

**Excused Missed Performance (Woodwind/Brass/Percussion)**
1. Student may earn up to full credit for the performance.
2. Student will play the instrument played in marching band.
3. Student will perform all selections to have been performed on the missed performance for directors or for a recording application in a practice room.
4. Students will perform all selections from memory if the performance was done from memory.
5. Selections will have recorded accompaniment, if available.

**Excused Missed Performance (Guard or Majorette)**
1. Student may earn up to full credit for the performance.
2. Student will have to video performance with the music from the performance in the background.

**Unexcused Missed Performance (Woodwind/Brass/Percussion)**
1. Student may earn up to 70% for the performance.
2. Student will play the instrument played in marching band.
3. Student will perform all selections to have been performed on the missed performance for directors or for a recording application in a practice room.
4. Students will perform all selections from memory if the performance was done from memory.
5. **Selections will have recorded accompaniment, if available.**

**Unexcused Missed Performance (Guard or Majorette)**
1. Student may earn up to 70% for the performance.
2. Student will have to video performance with the music from the performance in the background.

Non Marching Missed Performance Make – Up

Perfect attendance is the norm, however, under certain circumstances, a missed performance may have occurred. If a performance is missed, the student will have the opportunity to make up the performance within 5 days of returning to school. Students not completing the make-up assignment will receive 0 points for that performance.

The missed performance is not a “written” performance, thus there will be no written-type make up assignment.

This performance make-up is very similar to the performance make-up established in the North Canton Middle School Program.
Excused Missed Performance (String/Woodwind/Brass/Percussion)

- Student may earn up to full credit for the performance.
- Student will play the instrument played in large ensemble.
- Student will perform all selections to have been performed on the missed performance for directors or application in a practice room.
- Selections will have recorded accompaniment, if available.

Unexcused Missed Performance (String/Woodwind/Brass/Percussion)

- Student may earn up to 70% for the performance.
- Student will play the instrument played in large ensemble.
- Student will perform all selections to have been performed on the missed performance for directors or application in a practice room.
- Selections will have recorded accompaniment, if available.
Rehearsals

You are ready for rehearsal when you:

• Have a positive attitude and a willingness to work hard.

• Are on time. To be early is to be on time; to be on time is to be *late*.

• Have your music, accessories, instrument, and pencil ready and in good working condition.

• Have your lyre, flip folder, coordinate sheets on lanyard, pencil, and drill charts (if issued) on your person (marching band only.)

• Are wearing the proper marching clothing for marching and the current weather conditions.
  ✓ Tennis/gym shoes with ties
  ✓ Shorts in hot weather
  ✓ Sweatpants or warm ups when cold (no jeans or other tight-fitting garments)
  ✓ Always wear socks with the tennis/gym shoes
  ✓ Sunglasses if necessary
  ✓ Hats to keep the sun off your face in the summer
  ✓ Hats to keep the heat in when in colder months
  ✓ Gloves that will allow you to play your instrument properly in the colder months.

• Are quiet. Do not talk during rehearsal. It is impossible to talk and listen at the same time, and we cannot accomplish our goals unless we can concentrate.

All Marching Band Members are required to pass a Marching Basics program before participating in any Marching Band Competition Performances. Members will continue to be evaluated throughout the season and will be given written confirmation when they have passed their Marching Basics program.
Marching Band Discipline Plan

RULES

1. Respect all staff, all parent volunteers, all property, others, and yourself at all times.
2. Follow directions the first time given.
3. No talking during rehearsal.
4. Participate in rehearsals and performances with all equipment on time.
5. Play assigned parts correctly with focus and effort, and display a positive image.

CONSEQUENCES

*This plan is in effect beginning with the first rehearsal in June continuing through the entire marching band season.

1st Offense - Warning with contact by email or phone call to parent. (Only 1 warning will be given during the marching season.)

2nd Offense – Removal from marching band for one week of rehearsals and corresponding performances with corresponding grade penalties of “0” for all activities. Reinstatement into the band will require a parent conference with the band directors and principal.

3rd Offense – Immediate removal from marching band rehearsal or performance, and referral to corresponding principal for disciplinary action including removal from the band program.

****A severe offense would go directly to the 3rd Offense.
All Ensembles Discipline Plan Excluding Marching Band

Rules:

1. Respect all staff, all parent volunteers, all property, others, and yourself at all times.
2. Follow directions the first time given.
3. No talking during rehearsal.
4. Participate in rehearsals and performances with all equipment on time.
5. Play assigned parts correctly with focus and effort, and display a positive image.

Consequences:

This is in effect for each nine weeks. Each of the following is for the entire nine weeks.

First Offense – warning and parent contact that student received the nine week warning.

Second Offense – 2 after-school detentions and a phone call to parent.

Third Offense – student behavioral referral to the appropriate administrator. This could include removal from the band program.

***Major offense will go directly to the Third Offense.
Performances

You are ready for a performance when you:

• Have a performance attitude; meaning that you are mentally and physically prepared to perform to the best of your ability and represent Hoover High School in a positive and respectable manner.

• Are on time. Remember, on time means early.

• Are properly dressed in complete uniform and have been inspected by your director.

• Have all of your music and drill memorized (Marching Band)

• Have all necessary equipment.

• Have school spirit and are ready to cheer for your team (Marching and Pep Band)

Marching Band

➢ This is not an ensemble wherein the band socializes or does homework with a short break for the halftime show. During the entire game you will participate – with your section and participate in the proceedings. You may NOT use cell phones or other electronic devices at any performing event.

➢ The Hoover Marching Band is a part of the spirit squad and is constantly under scrutiny by the spectators and by television cameras. At any given time, someone is watching you. Do not remove any portion of your uniform during the game or other performance unless directed to do so by the Director.

However, occasionally during performances the Director will require you to move, etc. Your quick and considerate cooperation improves the performance experience for everyone and ensures that the band has a professional appearance and reputation.
Marching Band Performance Appearance

**Uniform** Must have all parts and must be clean. This includes *polished* black shoes, *black* socks, shorts and band shirt. Please check the section on uniforms for further details (see page 20).

**Hair** - Hair that is longer than collar-length must be secured and worn up in the hat.

**Jewelry** No jewelry shall be worn, with the exception of 1 stud earring in each ear, and watches.

**Face paint** Face paint is not permitted unless specifically approved by the Director.

**Other uniform modifications** must not be visible while on the field or in the stands.

When in doubt about a uniform part or modification, always ask your Director.
TRAVEL POLICY

All band members must be transported to and from all destinations of the Hoover Band and/or Orchestra by the busses provided. On special occasions, you may need to ride with your parents, other adult family members, or with another student’s parents. Under these circumstances, a special Alternative Transportation (see appendix) report must be filled out and signed by your parent or guardian prior to departure. If approval is given, you will have returned to the bus as a group, (2) you have told a director who is responsible for your instrument or equipment, and (3) the appropriate party is present.
Uniforms

Each band member will receive a uniform at the beginning of the season. The uniform consists of several pieces, each of which is specifically checked out to you. Uniforms should be stored neatly in your residence; you must have all parts of your uniform at all performances.

Regular Marching Band Uniform Components

Each member of the band will be issued the following items:

• Band Coat or Guard/Majorette Uniform
• Hat
• Pants
• Raincoat
• Garment Bag (with number and matching hanger number)
• Marching Band Shoes (provided 1st year only)
• Marching Band Ball Cap (optional to wear in stands)
• Marching Gloves (student purchased)
• Band Shirt (student purchased)
• Band Shorts (student purchased)

Competition Marching Band Uniform Components

Each member of the band will be issued the following items:

• Band Coat or Guard/Majorette Uniform
• Hat
• Pants
• Raincoat (with regular marching uniform)
• Garment Bag (with number and matching hanger number)
• Marching Band Shoes (provided 1st year only with regular marching uniform)
• Marching Band Ball Cap (optional to wear in stands)
• Marching Gloves (student purchased)
• Competition Band Shirt (provided)
• Band Shorts (student purchased)
Gauntlets (2)
Mirror

Each band member is responsible for purchasing the following uniform requirements:

• Black socks
• Marching Band Ball Cap (optional to wear in stands)
• Marching Gloves
• Band Shirt (student purchased)
• Band Shorts (student purchased)
Hoover Instrumental Music Student Handbook

• Lyre (student purchased)
• Flip Folder (student purchased)

You will be required to purchase the exact shoes specified by the Director. Orders will be taken prior to the end of school for all new members. It is not necessary to purchase new shoes each year. If you need to purchase new shoes, call Midwest at 1-800-955-0581. Shoes must be polished and shiny for all performances.

You will be required to pay a dry-cleaning fee at the time of uniform issuing as well as have a parent or guardian available with you to sign the uniform agreement. NO uniforms will be issued to students with outstanding fees or fines, without the dry cleaning fee, or without proper signatures.

No t-shirts, sweatpants or other apparel displaying any reference to the Hoover Band or Orchestra may be purchased or ordered without approval from the directors prior to ordering the articles.
Concert Uniform Components

Each member of the band will be issued the following items:

- Concert Coat
- Concert Pants or Skirt
- Concert Sash
- Buttons, Bow Tie, and Concert Garment Bag

Each band member is responsible for purchasing the following uniform requirements:

- Concert white, winged-tipped tux shirt. Orders will be taken at concert uniform issuing.

You will be required to pay a dry–cleaning fee at the time of uniform issuing as well as have a parent or guardian available with you to sign the uniform agreement. NO uniforms will be issued to students with outstanding fees or fines, without the dry cleaning fee, or without proper signatures. The dry cleaning fee for all band members will have been paid during marching band and will NOT be necessary during concert uniform issuing.

Damaged Uniform Items

Occasionally, uniforms become damaged. If your uniform is damaged, bring it to your director so it can be given to the Uniform Committee for possible repair. In most cases the Uniform Committee will repair the uniform. If it is determined that the damage was caused deliberately or through gross negligence, repair costs may be assessed to you.

Missing or Lost Uniform Items

Any personal items found in the performance areas will be taken to the band office. Any school-issued items will also be collected.

You will be responsible for the replacement cost of any uniform components that are not returned at the end of the season.
Trips

The Hoover Instrumental Music Department traditionally takes a major trip to several destinations including, but not limited to: Orlando, Chicago, Virginia Beach, or Toronto. Fees for all trips are NON–REFUNDABLE due to advance purchases necessary.

Participation in trips is purely voluntary and the directors reserve the right to deny participation by any student due to, but not limited to: disrespect, inappropriate behavior, or uncooperativeness.

Audio and Visual Recording

The use of CD burners, VCR’s, and other audio and video recording equipment is used on a regular basis. By participating in any of the instrumental ensembles at Hoover High School, you may be recorded from time to time and unless written statement to the contrary, your picture may be used to promote the instrumental programs at Hoover High School or for other security reasons.

Band Prom

Band prom is a closed dance for members of the Band and Orchestra. This dance is chaperoned by the Band Directors and is held in the Hoover High School Commons or at a site determined by the Band Officers. Parents are encouraged to “visit” throughout the evening and most importantly during the crowning of the queen and court. The crowning generally takes place at approximately 9 pm.

Tag Day

Tag Day is the main funds-generator for the uniform fund. All members of the Instrumental Music Department (Band and Orchestra) will canvas the entire North Canton City School’s District asking for contributions to the Uniform Fund.
ADDITIONAL REGULATIONS

Band/Orchestra is a year-long program and does NOT include the semester drop option without penalty. Students who drop after the first four weeks of school will receive a grade of “F” for the semester and will lose athletic credit for the year.

Severe attendance and/or discipline problems are cause for removal from the Band Program.

Infractions to the Hoover High School Student Conduct Code may be used as cause for removal from the Band Program.

All Hoover Band functions are covered under the Hoover High School Student Conduct Code.

Any disrespect, inappropriate, or uncooperative behaviors toward directors, adults, and/or other band members could be considered a severe infraction to the Discipline Plan and could be used as cause for removal from the Band Program.

Students deemed by the director to require additional tutoring will arrange tutoring time with the director.

There are no challenges.

Any special circumstances not mentioned in this handout will be reviewed on an individual basis.
HIMA is a non-profit, all volunteer organization, affiliated with Hoover High School. This organization provides many thousands of volunteer hours each year directly to support the students and programs, and to raise funds. HIMA takes primary responsibility for funding the uniforms and band bus, and contributes heavily to other special programs and performance events. HIMA typically provides direct support to the programs on the order of $30,000 per year. Working with the Music Department staff, HIMA supports and coordinates events to bring the instrumental music students and groups out into the community.

All parents whose children are members of the Band or Orchestra automatically included in membership in the HIMA. All parents are asked to become active in HIMA to help provide financial assistance to all students in the Band and Orchestra. Generally, volunteering at least two events per parent will ensure proper coverage for each event.

Please remember, “no one can do everything, but everyone can do something.”
HOOVER HIGH SCHOOL BAND, CHOIR AND ORCHESTRA ABSENCE REPORT

Student Name ____________________________ Grade _____ Slot Number _______

Event _________________________________________ Event Date ______________

_____ Out of School Rehearsal

_____ Performance

_____ Other (give details) ____________________________________________________

Total Portion of Event

_____ All

_____ Portion (Specify Times) ________________

Reason for Absence (Be Specific)

_____ Personal Illness

Medical Attention Received _____ Yes _____ No

_____ Family Emergency (give details) ___________________________________________

_____ Other (give details) _____________________________________________________

____________________________________________________________________________

Parent’s Signature ____________________________ Date _____________

Student’s Signature ____________________________ Date _____________

To Be Completed By Band/Orchestra Office

Date Received in the Band/Orchestra Office____________________________________

Submitted to _____ Mr. Varn _____ Mrs. Varn _____ Other ______________

_________ Excused ___________ Unexcused
HOOVER HIGH SCHOOL BAND, ORCHESTRA, AND VOCAL MUSIC
ALTERNATIVE TRANSPORTATION REPORT

My child, (child’s name) __________________________________, has my permission to be transported to/from (place) ______________________ on (date) ___________.
(Child’s name) ______________________ will be riding with (person) ____________ in compliance with the rules stated on this form.
I agree to indemnify and hold harmless North Canton City Schools, Hoover Band, Orchestra, Choir, and directors, as agents of the school or as individually for any liability incurred and for damages which are the result of personal injury or property damage to my child/ward and/or his/her property, which is a result, directly or indirectly from my child’s failing to use the school transportation for the trip and date referred to above.

Date _____________________ Signed____________________________________
(Parent or Guardian)

Cell Phone Number ________________ Relationship to Student ____________________

TRAVEL POLICY

All band, orchestra, or vocal music members must be transported to and from all destinations of the Hoover Band, Orchestra, or Choir by the busses provided. On special occasions, you may need to ride with your parents, other adult family members, or with another student’s parents. Under these circumstances, a special Alternative Transportation report must be filled out and signed by your parent or guardian prior to departure. If approval is given, you will have returned to the bus as a group, (2) you have told a director who is responsible for your instrument or equipment, and (3) the appropriate party is present.
Student Handbook Contract

After reading the Hoover Instrumental Music Student Handbook, fill out and sign this contract, making sure to initial each statement. Photocopy it or tear it out of the book, and return it to school.

Please use legible handwriting.

Initial

________ I understand and agree to uphold the behavior and discipline policy.

________ I understand and agree to uphold the attendance policy.

________ I understand and agree to uphold the band’s and orchestra’s requirements for my attitude and appearance.

I, the undersigned, have read the Hoover Instrumental Music Student Handbook. I understand its contents and agree to follow the principles and regulations of Hoover High School Instrumental Music. I also understand the penalties for failing to follow these regulations.

Student’s Name _____________________________ (Print Please)

Student’s Signature __________________________ Date _________________________

Parent’s Name ______________________________ (Print Please)

Parent’s Signature __________________________ Date _________________________