

Hoover Students and Parents:

This student planner has been developed in order to provide information relative to school rules/regulations and to help students stay organized. The handbook portion should be read carefully by the student and his/her parents/guardians. A thorough understanding of its contents should alleviate any misconceptions of school procedures. The planner portion should be used daily to record homework and other important information. Major school events are also listed in the planner.

If there are any questions about the student-parent handbook, staff members will provide further assistance. The administration will also be available to assist you.

Best wishes for a successful year at Hoover High School.

Sincerely,

*Mr. Anthony Pallija, Jr.
Principal, Hoover High School*

*Hoover High School
525 Seventh Street N.E.
North Canton, Ohio 44720*

*330-479-5660 – Athletic Office
330-497-5607 – Attendance Office
330-497-5627 – Guidance Office
330-497-5620 – Main Office*

North Canton City Schools has an excellent web page. Please feel free to contact teachers/administrators at:
www.northcanton.sparcc.org/~nccs/

Table of Contents

Academic Information.....	19
Activity Fee.....	35
Administration/Board of Education.....	4
Alma Mater.....	6
Announcements, Bulletins, Distribution of Materials.....	35
Anticipated Absence-Vacations.....	27
Athlete Attendance.....	25
Athletic, Club, and Honor Activities.....	44
Athletic Department Information.....	24
Athletic Eligibility.....	25
Attendance.....	26
Cafeteria/Commons.....	32
Career Services.....	23
Cellular Phone.....	18
Change of Address.....	29
Class Officers.....	6
Class Rank.....	20
Class Standing.....	22
Clinic.....	35
College Conferences.....	37
College Visits.....	27
Computer Network/Internet Acceptable Use Guidelines.....	34
Credit/Attendance Policy.....	28
Crisis Code.....	30
Crisis/Emergency Procedures.....	30
Dance Guests.....	36
Dance Rules.....	35
Detention.....	36
Directory Information/FERPA.....	36
Dress Code.....	13
Driving/Parking.....	31
Electronic Devices.....	17
Elevator.....	36
Extracurricular/Cocurricular Conduct Code.....	40
Federal League Sportsmanship and Athletic Spectator Conduct.....	24
Fire Drill Procedure.....	30
Formal Dance Attire.....	35
Free and Reduced Lunch.....	36
General Attendance Procedure.....	26
Gifts.....	36
Grading System.....	19
Guidance.....	34
Hall Traffic and Hall Passes.....	36
Honors Diploma.....	23
Honor Roll.....	22
Inappropriate Use of Technology.....	21
Independent Eighteen-Year-Old Students.....	29
Interim Progress Reports.....	20
Leaving and Returning To School.....	28
Library Media Center (LMC) Information.....	33
Lockers.....	37
Lost and Found.....	37

Make Up of Semester Examinations	27
Make Up Test & Make Up Homework	27
National Honor Society.....	47
North Canton City Schools Philosophy and Goals	5
North Canton School Calendar.....	7
Numerical Conversion Table.....	21
Parent Internet Access to Grades.....	20
Parent-Teacher Conferences.....	20
Problem-Solvers.....	9
Post-Secondary Enrollment Option Program.....	23
Report Cards	20
Requirements for Graduation	22
Safety Glasses	37
Senior Option – Late Arrival/Early Dismissal.....	29
Skateboard Use	37
Student Conduct Code.....	8
Student Course Load	19
Student Driving Regulations	31
Student Identification Card	37
Student Tickets for Athletic Events.....	25
Study Halls.....	32
Substitute/Guest Teachers	38
Surveillance Cameras.....	37
Tardiness to Class	28
Teacher Email Address	20
Testing/Assessment.....	20
Testing Summary	38
Time Schedule	8
Tornado Procedures	30
Transportation	38
Unexcused Absence and Tardies.....	28
Valuables	38
Visitors.....	38
Withdrawal from School	29
Work Permits	38

Appendix contains maps of the school and sample medication forms.

Administration and Board of Education

Administration

Mr. Michael Gallina	Superintendent of Schools
Mrs. Peggy Savage	Director of Curriculum
Mr. Ray Nist	Director of Business
Mr. Anthony Pallija, Jr.	Principal, HHS
Mr. Todd Henne	Associate Principal, HHS
Mrs. Janet Peare	Associate Principal, HHS
Mr. Don Shimek	Athletic Director, HHS

Board of Education

Dr. Nancy Marion	President
Mr. Jordan Greenwald	Vice President
Mr. Christopher Goldthorpe	
Mrs. Stephanie Smith	
Mrs. Nancy Bundy	
Mr. Todd Tolson	Treasurer

MISSION

The North Canton City School District, in partnership with the community, is committed to excellence in academics, arts and athletics.

Our mission is to develop all students as life-long learners, by recognizing and valuing the promise and ability of every student and by nurturing each individual to full potential.

Belief Statements

We believe

- that every child is important, both now and for the future of our society.
- that every individual is unique.
- that individuals have inalienable rights.
- that every person has worth and potential.
- that individuals are responsible for their actions.
- that societies and individuals have responsibilities to each other.
- that a healthy society is guided by basic truths and values.
- that family is of vital importance to the development of a child.
- that life-long learning is critical to growth and opportunity.
- that effective leadership is necessary for an organization to grow.

Objectives

Our objectives are

- to ensure a 100% graduation rate.
- to ensure that 100% of our graduates are employed at a living wage or in continuous education within one year of graduation.
- to achieve and maintain all performance standards on the Ohio School District Report Card.

Hoover Alma Mater

1. Our strong band can ne'er be broken,
Formed at Hoover High;
Far surpassing wealth unspoken,
Seal by friendship's tie.

CHORUS: Alma Mater, Alma Mater,
 Deep graven on each heart,
 Shall be found unwav'ring true,
 When we from life shall part.

2. High school life at best is passing,
Gliding swiftly by;
Then let us pledge in word and deed,
Our love for Hoover High.

School Colors: Orange and Black
--

**NORTH CANTON CITY SCHOOLS
2009-10 SCHOOL YEAR**

August	
25	First day of classes
September	
4	Professional Development (NO CLASSES)
7	Labor Day (NO CLASSES)
14	Hoover High School Parent Night
October	
8	Parent/Teacher Conferences (6-12)
12	Professional Development Day (NO CLASSES)
23	End of first nine weeks
November	
12	Parent/Teacher Conferences (9-12)
26-30	Thanksgiving Recess (NO CLASSES)
December	
16-18	Exams
21	Winter Recess Begins (NO CLASSES)
January	
4	Classes resume
14	End of first semester
15	Staff Work Day (NO CLASSES)
18	Martin Luther King, Jr. Day (NO CLASSES)
February	
4	Parent/Teacher Conferences (9-12)
15	Presidents' Day (NO CLASSES)
March	
8	Parent/Teacher Conferences (9-12)
26	End of third nine weeks
29	Spring Break Begins (NO CLASSES)
April	
6	Classes Resume
May	
31	Memorial Day (NO CLASSES)
June	
3	Last Day of Classes
4	Staff Work Day
6	Graduation

HOOVER HIGH SCHOOL BELL SCHEDULE

Warning Bell	7:20 a.m.
Period 1	7:25 a.m. – 8:08 a.m.
Period 2	8:12 a.m. – 8:55 a.m.
Period 3	9:00 a.m. – 9:50 a.m.
Announcements	9:43 a.m. – 9:50 a.m.
Period 4	9:55 a.m. – 10:16 a.m.
Period 5	10:17 a.m. – 10:38 a.m.
Period 6	10:43 a.m. – 11:04 a.m.
Period 7	11:05 a.m. – 11:26 a.m.
Period 8	11:31 a.m. – 11:52 a.m.
Period 9	11:53 a.m. - 12:14 p.m.
Period 10	12:19 p.m. – 12:40 p.m.
Period 11	12:41 p.m. – 1:02 p.m.
Period 12	1:07 p.m. – 1:50 p.m.
Period 13	1:55 p.m. – 2:38 p.m.

HOOVER HIGH SCHOOL PROBLEM-SOLVERS

If a student has a problem or concern in regard to any of the following areas, please contact the person or office indicated below:

<u>Problem</u>	<u>Problem-Solver</u>
Accidents	Teacher/Main Office
Activities/Clubs	Mrs. Savage
Assemblies	Main Office
Athletics	Mr. Shimek
Building Use	Main Office
Bus Concerns	Mrs. Peare
Career/Technical Information	Mr. Henne
Change of Address	Guidance Office
Class Schedule	Guidance Counselor
College Information	Guidance Counselor
Credit Attendance for a Class	Classroom Teacher
Discipline	Associate Principals
Early Dismissal	Attendance Office
Extended Absence from School	Attendance Office
Free and Reduced Lunch	Main Office
Graduation	Guidance Office, Mrs. Savage
Harassment/Threats	Guidance Counselor, Teachers, Associate Principals, Principal, School Resource Officer
Lockers	Mrs. Peare
Lost and Found	Security Desk – 7 th St. Entrance
OGT Testing	Mrs. Peare, Guidance Counselor
Parking Permits	Mr. Henne
Report Card (Distribution) Questions	Guidance Office
Report Card (Grade) Questions	Classroom Teacher
Scheduling	Guidance Counselor
Social Security	Guidance Office
Stolen Property	Teacher, Associate Principal
Study Halls	Mr. Henne, Guidance Counselor
Summer School	Mr. Henne, Ms. Palmer
Textbooks	Classroom Teacher
Transcripts	Main Office
Voter Registration	Mr. Collier
Work Permits	Main Office

Safe School Helpline: 800-418-6423 Ext. 359

The North Canton City Schools District and the North Canton Police Department have agreed to make available to Hoover High School a School Resource Officer to help resolve problems and concerns involving Hoover High School students.

STUDENT CONDUCT CODE

The North Canton City Schools Board of Education is committed to the proposition that students are entitled to basic civil liberties guaranteed to other citizens, including due process. This has been reinforced by recent court decisions that indicate clearly that whatever may be their precise impact, neither the Fourteenth Amendment nor the Bill of Rights is for adults only. It is further believed that the community is entitled to responsible action in the exercise of these liberties. It is, therefore, the purpose of the North Canton City Schools not only to encourage the exercise of these liberties, but also to develop a sense of responsibility and good citizenship on the part of members of the student body. Statements of policy pertaining to student government are formulated in order to facilitate achievement of these purposes.

At the same time, it is recognized that the traditional role of the school official and teacher has been “in loco parentis” relative to the student. The obligation of this role is that more mature and experienced judgment should be exercised than may normally be expected to prevail in relation to the less mature and less experienced judgment of the student. Further, since school attendance is compulsory, a captive student group does exist, and school officials must often make decisions that protect the health and well being of all students while at the same time attempting to safeguard individual rights.

This Code of Conduct is in effect while students are under the authority of school personnel or involved in any school activity. This includes, but is not limited to, school buses and property under the control of school authorities, and while at interscholastic competitions, extracurricular events, or other school activities or programs. In addition, this Code of Conduct includes misconduct by a student that occurs off school property but is connected to activities or incidents that have occurred on school district property and misconduct by a student that, regardless of where it occurs, is directed at a district official or employee or the property of an official or employee.

Career/Technical classes are an extension of our school programs; therefore, students who elect to attend these classes are subject to disciplinary action based upon the Student Code of Conduct of either GlenOak, Hoover, Jackson, or Lake High School. Consequently, conduct and/or involvement in any activity that may or does result in disciplinary action by one school may be grounds for similar disciplinary action by the home school.

A VIOLATION OF ANY OF THE FOLLOWING RULES MAY RESULT IN DISCIPLINARY ACTION, WHICH MAY INCLUDE DETENTION, IN-SCHOOL INTERVENTION, SCHOOL SERVICE, SATURDAY DETENTION, EMERGENCY REMOVAL, OUT-OF-SCHOOL SUSPENSION, AND/OR EXPULSION. STUDENTS MAY ALSO BE REFERRED TO LOCAL LAW ENFORCEMENT AGENCIES.

DETENTIONS: Students are required to study quietly before or after school in a monitored session for thirty minutes.

IN-SCHOOL INTERVENTION: Students are assigned to the In-School Intervention (ISI) classroom from 7:25 a.m. to 2:38 p.m. Students will complete all class work in a structured, supervised environment. Students will receive full credit for all completed assignments.

SCHOOL SERVICE: Students may be assigned to wipe tables after the lunch periods. In special circumstances, students may replace the Saturday detention time with work detail, completing four hours of work with the high school custodial staff.

SATURDAY DETENTION: Students are required to study quietly on Saturday morning from 8:00 a.m. to 12:00 p.m. in a monitored session. Students are to pay \$5.00 on the morning of the detention. Students must bring schoolwork or appropriate reading material with them and they may not go to their lockers.

EMERGENCY REMOVAL: Students may be removed from a class and/or school at the discretion of an administrator.

OUT-OF-SCHOOL SUSPENSION*: Students are not permitted to attend classes, get credit for class assignments or tests, and are not permitted to be on school property or attend school functions for the determined length of time.

EXPULSION*: Following a formal hearing with the superintendent, the student is not to return to classes at Hoover High School, be on school property or at school events, or participate in school functions for the determined length of time. Expulsion may result in the loss of credit for classes being taken in college through the Post Secondary Enrollment Option.

*Out-of-School Suspension and Expulsion are governed by ORC 3313.66. The principal or assistant principal may suspend a student from school for a period of up to ten (10) days for violations of the Code of Conduct. The superintendent may expel a student from school for up to eighty days (80) days and for certain violations up to an entire year.

1. Drugs of Abuse:
Students shall not, at any time, possess, use, sell, offer to sell, deliver, conceal, consume, be under the influence of or show signs of consumption of any drugs of abuse including alcoholic beverages or any counterfeit or look-alike drugs of abuse on school property, at school-sponsored/related events off school grounds, or during travel to or from school. Counterfeit drugs of abuse include any substance that is directly or indirectly represented to be a drug of abuse. Students shall not possess, use, sell, offer to sell, deliver, or conceal any instruments or paraphernalia (anything that could be used to smoke/ingest substances) for use with drugs of abuse. Students, also, shall not possess any prescription or over-the-counter medication on school property, at school-sponsored events off school grounds, or during travel to or from school.

2. Disruption of School:
A student shall not cause disruption or obstruction of educational programs, whether curricular or extracurricular, by use of violence, force, coercion, threat, words, excessive noise, false alarms, or demonstrations.

3. Damage of School Property:
A student shall not willfully or recklessly cause or attempt to cause damage to property owned by the North Canton City Schools Board of Education.

4. Damage to Private Property:
A student shall not willfully or recklessly cause or attempt to cause damage to private property on school premises, during a school activity, function, events off school grounds, or during travel to and from school.

5. Aggression:
A student shall not fight, intimidate*, threaten, haze, assault, or commit battery upon any person on school property, or at school-sponsored events off school grounds, or during travel to and from school; nor shall a student behave in such a manner which could foreseeably cause physical or emotional injury to such persons at such places and times.

*Intimidation shall include, but is not limited to, threats used to extort money or any other item of value from another student or person.

6. Dangerous Weapons and Instruments:
A student shall not use, possess, handle, transmit, fail to report, or conceal dangerous weapons, substances, or instruments which include, but are not limited to, firearms, knives, mace, tear gas, firecrackers, explosives, incendiaries, or other similar devices, (e.g. cigarette lighter/matches) on school property, or at school-sponsored events off school grounds, or during travel to and from school, except as expressly authorized by the superintendent, the principal, or their designees. Possession of such weapons could lead to permanent exclusion from all Ohio schools.

7. Tobacco (Complies with ORC 3313.751):
Use or possession of any form of tobacco product or any imitation tobacco product or paraphernalia (e.g. cigarette lighter/matches) in school, on school grounds, at school-sponsored activities, or within sight of the school is prohibited.
8. Obscenity:
A student shall not use obscenity, profanity, any form of racial or ethnic slurs, or other patently offensive language or gestures, nor shall a student be in possession of patently offensive material on school property, at school-sponsored events off school grounds, or during travel to and from school.
9. Truant:
A student shall not stay away from school, or any assigned class or activity without good and sufficient cause. Truant students may be referred to juvenile court.
10. Tardiness:
A student shall not be late to school or to class without a good and sufficient cause. Parking privileges and/or Senior Option privileges may be revoked for excessive tardies.
11. Forgery/Falsification:
A student shall not fraudulently affix or have affixed parents' or other authorities' signatures on notes or official school forms, nor shall students use passes, school forms, or notes in an improper manner, nor possess such documents. Student may not add names to passes. A student shall not misrepresent himself/herself as any adult either in oral or written form.
12. Theft:
A student shall not wrongfully take, possess, carry away, or exercise dominion and control over property of others.
13. Gambling:
Gambling shall not be permitted on school property or during school activities.
14. Disobedience:
A student shall not be defiant, belligerent, disrespectful, or fail to comply with school rules or directions of teachers, substitute teachers, teacher aides, administrators, or other authorized school personnel during any period of time when the student is properly under the school jurisdiction. Students have the responsibility to cooperate with and/or inform school authorities about dangerous or potentially dangerous situations involving school and/or student safety issues.
15. Hazing (Complies with ORC 2307.44):
A student shall not plan, encourage, engage in or witness and fail to report any hazing activity. Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation into any organization that creates a risk of mental or physical harm. Hazing activities of any type shall be prohibited at all times on school property, or at school-sponsored events off school grounds, or during travel to and from school.

16. Loitering:
A student shall not be permitted to remain in vehicles or be standing within sight of the building before or after school unless involved in a school-related activity.

17. Harassment:
Harassment can take several forms: sexual, physical, and/or verbal. Harassment may not be determined solely by the intent of the action or statement, but can also be determined by how it is perceived.

A student shall not make unwanted visual, written, verbal, or physical contact toward another student or a staff member on school property, or at school-sponsored events off school grounds, or during travel to and from school.

Students are encouraged to report problems or incidents or harassment to any of the following individuals: guidance counselor, assistant principal, or principal.

18. Academic Integrity (Plagiarism/Cheating):
A student shall not use the ideas, words, phrases, and/or writings of others and pass them off as his/her own. A writer's ideas, words, and the way of expressing them are his/her property, and anyone using them without properly citing and crediting the original source is guilty of plagiarism. (Reference Book 194). Students are expected to be responsible for doing their own work, whether it is writing a paper, doing homework, or answering questions on a quiz or test. Students will receive a zero for the assignment with no opportunity to receive credit for the work. Subsequent cheating offenses could lead to loss of credit for the course.

19. Inappropriate Action or Behavior:
Any action or behavior judged by school officials to be inappropriate in a school setting and not specifically mentioned in other sections shall be in violation of the Student Conduct Code.

Nothing in these policies, and specifically nothing in Sections 8, 14, 20, 21, 22, and 23 of this Student Conduct Code, shall be construed to in any way prohibit, allow punishment, for, or limit students in their lawful right to express themselves on or off campus in a manner protected by the First Amendment.

20. Student Expression:
The school recognizes the rights of students to express themselves. With the right of expression comes the responsibility to do it appropriately. Students must present materials to the principal for approval at least 24 hours prior to display or distribution.

Material may not be distributed or displayed if it:

1. is obscene to minors, libelous, indecent, or vulgar;
2. advertises any product or service not permitted to minors by law;
3. intends to be insulting or harassing;

4. intends to incite fighting or present a likelihood of disrupting school or a school event.

Material may not be displayed or distributed during class periods or during passing time between classes. Permission may be granted to display or distribute during lunch periods or after school in designated locations, as long as exits are not blocked and there is proper access and egress to the building.

21. Student Appearance Code (Complies with ORC 3313.665)

Students shall comply with the following dress code that reflects the standards of our school and community. The following restrictions are in effect as governed by the interests of safety, cleanliness, neatness, and appropriateness; however, due to the fact that styles and fads change, it is impossible to anticipate and list all areas where a decision of acceptability must be made. What may be appropriate at home or elsewhere may not be appropriate at school. The determination about whether an item or style is objectionable under the student dress code is left to the judgment of the school administration.

ALL CLOTHING MUST BE OF PROPER FIT.

ALL CLOTHING MUST BE CLEAN AND NEAT – NO HOLES, NO HAND-FRAYS, NOT TORN NOR TATTERED, NOT IN NEED OF REPAIR.

The following is **NOT ACCEPTABLE**:

- A. clothing or tattoos exhibiting words, logos, symbols, trademarks, or other references to alcohol, drugs, tobacco, sex, violence, profanity, cults, Satanism, or death; any garment or style of dress which displays any racial slurs, ethnic epithets, gang affiliations, sexist attitudes (including but not limited to such examples as Hooters, Big Johnson, Co-Ed Naked, etc.), terrorist messages;
- B. attire which creates undue distraction, including but not limited to tank tops, spaghetti straps, revealing necklines, off-the-shoulder tops, bare midriffs, backless attire;

(TOPS SHOULD BE LONG ENOUGH TO BE ABLE TO BE TUCKED IN AND STAY IN WHILE IN A SITTING POSITION.)

- C. shorts, cut-offs, skirts, dresses that are shorter than mid-thigh and/or revealing;

(SLITS IN SKIRTS/DRESSES MUST NOT END HIGHER THAN MID-THIGH.)

- D. boxer shorts, athletic shorts used for sports participation;

E. sleepwear (no pajama bottoms or flannel pants);

F. spandex clothing;

G. sweat pants with drawstring waist and elastic, gathered ankles;

(SHORTS MUST BE WORN UNDER TEAR-AWAY PANTS.)

(SHORTS AND PANTS MUST NOT SAG BELOW THE WAISTLINE.)

H. outdoor apparel, including but not limited to sunglasses, coats, outside jackets, outside vests, gloves, mittens, hats;

(HATS SHOULD NOT BE WORN OR CARRIED TO CLASS.)

(STUDENTS MAY BRING A LIGHTWEIGHT SWEATER OR SWEATSHIRT TO PLACE IN THEIR LOCKERS SHOULD THEY GET COLD.)

I. slippers, dangerous footwear;

(CERTAIN CLASSES SUCH AS SCIENCE, PHYSICAL EDUCATION, CAREER/TECHNICAL ETC. MAY HAVE SPECIFIC SHOE REQUIREMENTS.)

(SHOES MUST BE WORN AT ALL TIMES.)

J. headwear, head scarves, bandannas, sweatbands, visors; (These should not be worn or carried to class.)

K. hazardous apparel;

(CHAINS ATTACHED TO WALLETS OR ANY OTHER POTENTIALLY DANGEROUS APPAREL IS NOT PERMITTED.)

L. extreme hairstyles and/or hair color (for example, mohawks);

(FACIAL HAIR MUST BE NEATLY TRIMMED AND MUST NOT BE OF EXTREME COLOR OR STYLE.)

M. facial piercing (including plastic plugs and piercings covered by band aids);

(ONLY EAR PIERCING IS ALLOWED.)

N. clothing, styles, devices, paraphernalia, or body piercing that makes a statement inappropriate for a school setting.

NO BACKPACKS, BRIEFCASES, GYM BAGS, OR BOOK BAGS OF ANY TYPE ARE PERMITTED DURING THE SCHOOL DAY. THESE ITEMS MAY BE USED TO TRANSPORT BOOKS AND MATERIALS TO AND FROM SCHOOL ONLY.

Students who violate the appearance code may be referred to the Associate Principal's Office. Attempts to secure appropriate clothing from home or borrow from the office may be made. According to the discretion of the administrator in charge, students dressed inappropriately may be assigned to In-School Intervention for the day if appropriate attire cannot be arranged. Violators of the appearance code may be assigned detention(s) and repeat violators may face more serious consequences. Class work missed because of inappropriate appearance may receive a grade of zero.

22. Public Display of Affection:

A student shall not exhibit inappropriate display of affection in school buildings, on school property, or at school-sponsored events off school grounds.

23. Inappropriate Use of Technology:

Student use of the Internet on any school computer system should be limited to those areas deemed appropriate by the administration. Students shall not distribute or access inappropriate material or data either directly or indirectly using their technology system or using the school's technology system, e-mail, or voice mail. Any material distributed by students must be approved by the principal prior to distribution.

THERE IS NO EXPECTATION OF PRIVACY IN USING ANY EQUIPMENT AT SCHOOL, INCLUDING THE USE OF PERSONAL EQUIPMENT ON SCHOOL PROPERTY.

Inappropriate computer use includes but is not limited to the following:

- damaging computers, computer systems, or computer networks;
- accessing unauthorized computers, sites, or information databases;
- displaying offensive messages or pictures;
- accessing dangerous information that, if acted upon, could cause damage or present danger to others;
- using the computer for recreational electronic communication (e.g., e-mail, instant messaging, bulletin boards, etc.);
- violating copyright laws and/or the district policy on plagiarism;
- accessing inappropriate chat rooms or news groups;
- using the Internet to buy or sell products;
- interfering with the normal functioning of computers, computer systems, or computer networks.

STUDENTS WISHING TO USE A COMPUTER AT SCHOOL MUST HAVE A COMPLETED ACCEPTABLE USE POLICY FORM ON FILE. VIOLATION OF THE ACCEPTABLE USE POLICY MAY RESULT IN LOSS OF PRIVILEGES.

24. Electronic Devices

Radios, recorders, headphones, pagers, laser pointers, and other electronic devices are distracting to the educational environment and are not permitted in the classrooms, halls, bathrooms, the Commons, the Media Center, the gymnasium, and Hoover Hall.

Cellular Phones

Students may store cell phones, turned OFF, in their lockers. Students may not possess cell phones in classrooms, locker rooms, halls, bathrooms, the Commons, the Media Center, the gymnasium, and Hoover Hall nor may they carry them between such places. **STUDENTS ARE NOT PERMITTED TO USE CELL PHONES DURING THE SCHOOL DAY.** If students need to contact their parents, they should do so in the office.

Students in possession of electronic devices/cell phones may be required to turn them over to school personnel and then students or parents may pick them up from the office after school.

25. Bullying and Other Forms of Aggressive Behavior

The Board of Education will not tolerate any known harassment, intimidation or bullying of any student on school property or at a school-sponsored activity.

Harassment, intimidation or bullying is defined as an intentional, written, verbal or physical act that a student has exhibited toward another particular student more than once and the behavior both (1) causes mental or physical harm to the other student and (2) is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student.

Cyber-bullying is defined as abusive behavior including, but not limited to, taunting, threatening, stalking, intimidation, and/or coercion by one or more individuals against other students or staff, perpetrated with computers, cellular phones, internet websites, and/or any other electronic device.

Any student who believes s/he has been a victim of harassment, intimidation or bullying as defined above should report the incident(s) to the building principal or teacher.

ACADEMIC INFORMATION

Student Course Load

All students are required to take a minimum of six periods each semester, including a minimum of five academic classes. In addition, students may not have more than two full periods of study hall. If a student chooses not to take a sixth academic class, the student must then select a non-academic class such as band, choir, orchestra, piano lab, voice lab, mentorship, office aide, physical education, or varsity fitness. The only exception to this requirement is when a student is taking a science that has a lab that alternates with a study hall. Every other day, these students may have three study halls. However, it should be noted that this would be considered a light schedule for college-bound students.

Dropping a Class

A student may drop a semester or year-long course without penalty (failure) if the drop takes place within the first twenty days of the class. At the end of the first semester, a student may drop a year-long course without penalty if the drop is completed by the end of the first week of the second semester. All drops require teacher and parent/guardian approval. Exceptions must be approved by the principal.

Changing Levels

A student may move from one course to a more or less difficult one within a discipline through teacher recommendation only. The teacher may initiate a level change at any time during the semester if the teacher feels the change is appropriate. After the change is made, the grade for the nine weeks will be calculated by using grades from both classes based on the percentage of time in each class. Students will not be moved to a lower level unless they are earning a D or F in the course. All level changes require both teacher and parent/guardian approval.

Adding a Class

Occasionally a student may add a new full year or semester class if the addition takes place within the first ten days of the class. A class may be added in place of a study hall if space is available and either the student's schedule does not need to be rearranged or the change moves the student from a larger class to a smaller class with the same teacher. Any additions after the first ten school days must have teacher approval.

Grading System

Non-academic courses are recorded as a letter grade on the report card (A, B, C, D, F) and they are not calculated in the yearly average.

The semester examination grade will appear on the report card and will count 1/7 of the semester average. The semester average is calculated by tripling each nine-week grade, adding the semester examination grade, and dividing by seven.

1 st Nine-Weeks	2 nd Nine-Weeks	Examination	Average
85	90	92	88

*For more information on grading and reporting, visit the North Canton City Schools website at www.northcanton.sparcc.org/~hoover/pinnacle.html

Guidance Services

Counseling and guidance services are provided for all Hoover High School students. Counselors are available to every student who wishes to discuss such matters as career planning, educational planning, and personal social development.

In addition to individual counseling, resources are available in the guidance office and the Hoover LMC (Library Media Center) concerning the areas of career/technical and college planning. Information is also available on the extensive guidance website: www.northcanton.sparcc.org/~guidance/

Each student who desires a well-planned school program is encouraged to make an appointment with a counselor in the guidance office.

Testing/Assessments

Specific information about such tests as the ACT Discover, PLAN, PSAT/NMSQT, ACT, SAT, Advanced Placement tests, etc. can be found on the guidance website under the heading of "Course Description Book."

Parent-Teacher Conferences

Parent-Teacher conferences will be held formally on two evenings during the first semester and two evenings during the second semester of the school year. Other conferences can be scheduled throughout the year by teacher or parent request.

Academic Learning Lab

Hoover High School's Academic Learning Lab (A.L.L.) has content area teachers and peer tutors available every period for individual and small group assistance. Students may visit the lab during study hall periods to receive help with homework, projects, papers, organization, study skills, etc. Daily progress reports are completed and given to the classroom teacher when a student uses the learning lab.

Parent Internet Access to Grades

The Pinnacle Internet Viewer (PIV) allows parents and students to monitor progress in all classes. Teacher grade books and attendance information may be viewed online, and an email notification system may be enabled. To access PIV, a student ID number and password are required. These are given out at the beginning of each school year. PIV is found through the Hoover High School homepage at www.northcanton.sparcc.org/~hoover/pinnacle.html

Teacher Email Addresses

Email is an excellent way to communicate with your teacher. Each teacher's email address is listed on the North Canton City Schools' website.

Report Cards

Report cards are issued four times a year. Report cards are distributed the week following the completion of the nine-week period. The last report card of the year is mailed to parents. **Questions on individual grades should be directed to the course teacher involved.**

Class Rank

All class ranks will be based on a weighted system as outlined on the next page.

Hoover High School Numerical Conversion Table

94.0	4.000	89.2	3.315	84.4	2.740	79.6	2.260	74.8	1.686
93.9	3.986	89.1	3.300	84.3	2.730	79.5	2.250	74.7	1.671
93.8	3.971	89.0	3.286	84.2	2.720	79.4	2.240	74.6	1.657
93.7	3.957	88.9	3.272	84.1	2.710	79.3	2.230	74.5	1.643
93.6	3.943	88.8	3.257	84.0	2.700	79.2	2.220	74.4	1.629
93.5	3.929	88.7	3.243	83.9	2.690	79.1	2.210	74.3	1.614
93.4	3.914	88.6	3.229	83.8	2.680	79.0	2.200	74.2	1.600
93.3	3.900	88.5	3.215	83.7	2.670	78.9	2.190	74.1	1.586
93.2	3.886	88.4	3.200	83.6	2.660	78.8	2.180	74.0	1.571
93.1	3.871	88.3	3.186	83.5	2.650	78.7	2.170	73.9	1.557
93.0	3.857	88.2	3.172	83.4	2.640	78.6	2.160	73.8	1.543
92.9	3.843	88.1	3.157	83.3	2.630	78.5	2.150	73.7	1.529
92.8	3.828	88.0	3.143	83.2	2.620	78.4	2.140	73.6	1.514
92.7	3.814	87.9	3.129	83.1	2.610	78.3	2.130	73.5	1.500
92.6	3.800	87.8	3.114	83.0	2.600	78.2	2.120	73.4	1.486
92.5	3.786	87.7	3.100	82.9	2.590	78.1	2.110	73.3	1.471
92.4	3.771	87.6	3.086	82.8	2.580	78.0	2.100	73.2	1.457
92.3	3.757	87.5	3.072	82.7	2.570	77.9	2.090	73.1	1.443
92.2	3.743	87.4	3.057	82.6	2.560	77.8	2.080	73.0	1.429
92.1	3.728	87.3	3.043	82.5	2.550	77.7	2.070	72.9	1.414
92.0	3.714	87.2	3.029	82.4	2.540	77.6	2.060	72.8	1.400
91.9	3.700	87.1	3.014	82.3	2.530	77.5	2.050	72.7	1.386
91.8	3.685	87.0	3.000	82.2	2.520	77.4	2.040	72.6	1.371
91.7	3.671	86.9	2.990	82.1	2.510	77.3	2.030	72.5	1.357
91.6	3.657	86.8	2.980	82.0	2.500	77.2	2.020	72.4	1.343
91.5	3.643	86.7	2.970	81.9	2.490	77.1	2.010	72.3	1.329
91.4	3.628	86.6	2.960	81.8	2.480	77.0	2.000	72.2	1.314
91.3	3.614	86.5	2.950	81.7	2.470	76.9	1.986	72.1	1.300
91.2	3.600	86.4	2.940	81.6	2.460	76.8	1.971	72.0	1.286
91.1	3.585	86.3	2.930	81.5	2.450	76.7	1.957	71.9	1.271
91.0	3.571	86.2	2.920	81.4	2.440	76.6	1.943	71.8	1.257
90.9	3.557	86.1	2.910	81.3	2.430	76.5	1.929	71.7	1.243
90.8	3.542	86.0	2.900	81.2	2.420	76.4	1.914	71.6	1.229
90.7	3.528	85.9	2.890	81.1	2.410	76.3	1.900	71.5	1.214
90.6	3.514	85.8	2.880	81.0	2.400	76.2	1.886	71.4	1.200
90.5	3.500	85.7	2.870	80.9	2.390	76.1	1.871	71.3	1.186
90.4	3.485	85.6	2.860	80.8	2.380	76.0	1.857	71.2	1.171
90.3	3.471	85.5	2.850	80.7	2.370	75.9	1.843	71.1	1.157
90.2	3.457	85.4	2.840	80.6	2.360	75.8	1.829	71.0	1.143
90.1	3.442	85.3	2.830	80.5	2.350	75.7	1.814	70.9	1.129
90.0	3.429	85.2	2.820	80.4	2.340	75.6	1.800	70.8	1.114
89.9	3.415	85.1	2.810	80.3	2.330	75.5	1.786	70.7	1.100
89.8	3.400	85.0	2.800	80.2	2.320	75.4	1.771	70.6	1.086
89.7	3.386	84.9	2.790	80.1	2.310	75.3	1.757	70.5	1.071
89.6	3.372	84.8	2.780	80.0	2.300	75.2	1.743	70.4	1.057
89.5	3.358	84.7	2.770	79.9	2.290	75.1	1.729	70.3	1.043
89.4	3.343	84.6	2.760	79.8	2.280	75.0	1.714	70.2	1.029
89.3	3.329	84.5	2.750	79.7	2.270	74.9	1.700	70.1	1.014
								70.0	1.000
								65.0	0.000

Honor Roll

Students who maintain a cumulative average of 90 percent for all academic courses throughout the nine-week grading period will be listed on the honor roll.

Class Standing

A student must earn a minimum of five academic credits to be eligible for assignment to grade ten. If a student does not meet this requirement, summer school must be attended

- A. or the student will be assigned to a grade nine homeroom.
- B. Ten academic credits are required for a grade eleven homeroom assignment.
- C. Fifteen academic credits are required for a grade twelve homeroom assignment.

Requirements for Graduation

Requirements for graduation, as prescribed by the State Department of Education and the North Canton Board of Education, are as follows:

<u>Credit</u>	<u>Subject</u>	<u>Credit</u>	<u>Subject</u>
4	English	3	Mathematics
3	Social Studies	half	Health
	American History	half	Physical Education
	American Government/Economics		
	World Studies		
3	Science	6	Electives (one credit or two half credits must be business/technology, fine arts, or foreign language)
	Freshman Science		
	Biology		
	One additional science selected from Chemistry, Integrated Environmental Science, Conceptual Physics, Physics, or Anatomy and Physiology		

Any deviation from the above requirements must be approved by the principal.

- A. Twenty credits above grade eight shall be required for graduation. Nineteen of these must be academic credits. Credit is granted at the end of each semester.
- B. Middle school students successfully completing the first-year foreign language and/or Algebra I course(s) will be granted a high school unit credit for each course. Such credit will count toward the twenty high school credits required for graduation. Grades earned for these courses will become part of the high school grade point average.
- C. The Class of 2007 and beyond must pass the Ohio Graduation Test.
- D. Each student is personally responsible for completing all graduation requirements. Seniors attending summer school after the senior year who do not complete all graduation requirements by September 1st will be required to complete the testing requirements for the class in which the student will graduate.

Honors Diploma

The Ohio Legislature and the State Department of Education have established requirements for an Honors Diploma that is awarded to graduates of Ohio high schools who meet the following standards:

1. successful completion of the high school curriculum as designated by the state of Ohio and the North Canton Board of Education;
2. successful completion of all sections of the Ninth Grade Proficiency Tests or OGT;
3. has met at least eight of the nine criteria for a college preparatory or nine of the ten criteria for a career-technical education curriculum. (See the Course Description Book for details.)

Post-Secondary Enrollment Options Program

The Post-Secondary Enrollment Options Program allows qualified high school students to take classes at local colleges on a full-time or part-time basis. There is no cost involved with taking these classes. Students receive both high school and college credit. Grades become part of the high school grade point average. No honors or advanced placement credit will be given for any college courses. An evening meeting for students and parents will be held in January to further explain this program.

ATHLETIC DEPARTMENT INFORMATION

Federal League Sportsmanship and Athletic Spectator Conduct:

1. The Federal League condones and encourages positive cheers that build school spirit through good sportsmanship. Cheers that are vulgar or demeaning to opposing teams or their fans are prohibited.
2. There are to be no gestures or verbal expressions of an obscene, profane, taunting, or vulgar connotation directed toward athletes, coaches, officials, or other fans.
3. There are to be no noisemakers or signs of any kind at inside sports contests.
4. A school administrator, assigned by the building principal, will be present at all varsity basketball and varsity football games. A school administrator will also be assigned to any contest that has the potential for conflict or unsportsmanlike behaviors (adapted from OHSAA bylaw 3-2-1).
5. Recognized law enforcement officials will be present at all boys basketball and football games, as well as any game at which the administrators of the schools involved deem appropriate.
6. Spectators must stay off the playing floor or field during the contest. Anyone who goes onto the field of play during the contest will be immediately removed from the event.
7. Failure to follow these guidelines will result in the removal of the individual from the game at which the infraction occurs, as well as any future games as deemed appropriate by the building principal.

In accordance with the Federal League Sportsmanship and Athletic Spectator Conduct rules, Hoover High School offers the following **Sportsmanship Guidelines**:

- * HHS encourages positive cheers at games;
- * HHS treats coaches, players, officials, and fans with respect and courtesy;
- * HHS does not permit unsportsmanlike conduct such as using profanity, taunting, and making inappropriate gestures and comments;
- * HHS ensures the safety of our athletes by not allowing spectators on the gym floor;
- * HHS provides a positive atmosphere to promote the highest level of athletic competition.

Student Tickets for Athletic Events:

Pre-sale general admission tickets for all football and select basketball games may be purchased in the Athletic Office. All other tickets for athletic events will be purchased at the gate. In addition:

- A. Tickets will be on sale Tuesday through Thursday between 7:15 a.m. and 2:00 p.m. and 7:15 a.m. and 1:00 p.m. on Friday.
- B. Football student general admission tickets purchased at the school will be \$3.00.
- C. A "Spirit Pass," at a cost of \$50.00, allows a student to attend all home athletic contests except Federal League or OHSAA tournaments.

Athletic Eligibility:

The Ohio High School Athletic Association and the North Canton City Schools Board of Education each require specific academic standards in order for student athletes to be eligible for playing sports. These requirements include the following:

- A. In grades 9-12, the student athlete must have received passing grades during the preceding grading period in a minimum of FIVE one-credit courses, or the equivalent per year, which count toward graduation (OHSAA).
- B. Student athletes in grades 9-12 must also maintain a minimum 70% (1.00) grade point average (NCCS Board of Education).
- C. Student athletes enrolled in the first grading period after advancement from the eighth grade must have passed 75% of those subjects carried the preceding grading period in which the student was enrolled and must carry a 1.00 grade point average (OHSAA, NCCS Board of Education).

Athlete Attendance

A student athlete's primary objective is to receive a quality education. Therefore, student athletes must be in attendance at school at least half of the day of a contest or practice. Half-day attendance is defined as being in school a minimum of 3.5 consecutive hours. Special determinations will be made by the Building Principal in advance of the absence. In addition, student athletes are expected to be in attendance at the start of the school day following an athletic contest.

ATTENDANCE INFORMATION

Regular daily class attendance and punctuality are necessary in order for the learning process to be effective. Frequent absences disrupt the instructional process which requires a continuity of classroom learning experiences, pupil interaction, and study in order to reach the goal of maximum educational benefits for each student. Studies show that students who miss school frequently experience great difficulty in achieving the maximum benefits of instruction. We are aware that there are occasions when a student cannot be present and thus may miss an essential learning experience. However, our concern is with each student's total participation that is reflected in the attendance procedures that follow:

Rationale:

- A. Daily attendance and punctuality are essential to success in school and are necessary habits for later success in life. Daily attendance affords a student the opportunity to reap maximum benefits from the educational environment provided by the North Canton City Schools. Excessive absences and tardies will not be accepted.
- B. Excessive absence from school shall be a factor when determining a student's semester credit for a course. (See Credit Attendance Policy.)
- C. Each student upon enrollment assumes the obligation and responsibility to attend all assigned classes except when excused by a valid reason. The following are valid reasons for absence from school:
 1. Personal illness
 2. Medical, dental, or legal appointment (A note of verification is needed upon return to school.)
 3. Death of a relative
 4. Quarantine of the home
 5. Observance of religious holidays (A student may be excused for the purpose of observing a religious holiday, provided it is required by his/her religion. If observance of such holiday requires only attendance at a religious service, the student should attend such service before or after school, if possible.)
 6. Needed at home due to absence of parents or guardians
 7. Other emergencies or circumstances which constitute good and sufficient cause as determined by the school administration
- D. An unexcused absence exists when a student is absent from school with his/her parents' knowledge, but for a reason deemed unacceptable by the administration.
- E. Truancy is defined as absence from school and/or any part of a class without parents' and/or a school official's knowledge or permission.

General Attendance Procedures

In every case of a foreseen absence, an attempt should be made to have the absence excused in advance. Parents are requested to call the school prior to 7:25 a.m. and leave a voice mail message each day their son(s)/daughter(s) are to be absent from school. To report absences, call **330-497-5607**; state 1) student's name, 2) student's grade, 3) length of absence, 4) reason for absence, 5) the caller's name and relationship to student, 6) telephone number for confirmation. When returning to school, the student shall present to the attendance office a written statement from the parent giving the date and reason for absence. Post-Secondary Option students should follow the same procedures when absent from a class at Hoover High School.

Parents may request assignments for their children after three days of absence.

Emergency School Closing

In the event of severely inclement weather or mechanical breakdown, school may be closed or starting time delayed. Radio stations WHBC (1480 AM and 94.1 FM) Canton, will be requested to broadcast announcements of school closings as early as decisions to close can be responsibly made. Cable television's Channel 11 and the North Canton City Schools website will also carry closing information.

Anticipated Absence

- A. Vacations – If a student knows in advance that an absence will be necessary, credit for work to be missed will be given only if the associate principal's office gives advance approval. In the event of family vacations that are scheduled during the school year, the following regulations must be met:
- Vacation excuses should be presented to the attendance office five school days prior to the absence. **Every effort should be made to avoid vacations during OGT testing week and exam weeks. Students who have excessive absences may not be excused for vacations.**
 - Students will be required to make arrangements prior to the absence with each teacher in order to complete required assignments.
 - Absences for vacations shall be counted as days absent under the credit attendance policy.
- B. Medical/Dental/Legal Appointments – Written excuses from the parent for doctor and dental appointments shall be presented PRIOR to the appointment and confirmation from the doctor or dentist upon returning shall be presented to the attendance office. This verification from the doctor or dentist will help the student eliminate questionable credit attendance absences.
- C. College Visits – Students who wish to visit colleges, universities, or other institutions of higher learning must present a permission note from the parents to the attendance office PRIOR to the visit. Verification from the college after the visit should also be turned in to the attendance office. These visits are considered excused absences, but DO count against credit attendance.

Make-up Tests and Make-up Homework

Students who have missed tests/homework are required to arrange a convenient time for rescheduling the test/homework with the respective teacher sometime other than during the regular class period.

Make-up work is the responsibility of the student and must be completed promptly. It is reasonable to expect all make-up work to be completed within a week of a student's return to school.

Make-up of Semester Examinations

If a student is to be absent for semester examinations, the student should understand that examinations cannot be taken early and must be taken upon his/her return.

Credit Attendance Policy

To receive credit for a course, a student must not miss more than ten days in each course per semester. Deviations from this policy can be approved by the building principal after the review committee makes its recommendation. The review committee will consist of an associate principal, a teacher, and a guidance counselor. If medical reasons will be used in a review, a statement from a medical practitioner must be on file in the attendance office. Medical verifications must be on file within three school days of the absence. All other absences from school may be counted toward credit attendance including court appearances and out-of-school suspensions.

Notification of Credit Attendance

A Credit Attendance Report will be sent home by the teacher when one half of the allowable absences have been reached by a student. Copies are provided to the parent, teacher, guidance counselor, and associate principal. Ultimately, the student is responsible for the knowledge of his/her credit attendance in a particular course.

Parent Internet Viewer is an excellent tool to monitor credit attendance.

Unexcused Absence and Tardy

The following reasons (although not inclusive) will be considered an unexcused absence and/or tardy: car trouble (other than involvement in an auto accident), oversleeping, missing the bus, traffic jam, staying out of school an unnecessary length of time because of a doctor's appointment, job interview, driving school, babysitting in non-emergency situations, running non-emergency errands for parents or others, trips to barber or beauty shop, posing for senior pictures, hitchhiking, inability to get a ride, staying up too late working, studying, doing a project, dress code violation, and/or socializing. Students who are assigned an unexcused absence/tardy may receive a failing grade for each assignment/test missed .

Students who are tardy to first period should report directly to the attendance office to sign in and will be given an admit slip. Students tardy because of a late bus are to report to the attendance office for an excused pass.

Unexcused Tardy Procedure

Tardies #1 and #2 per nine-weeks: no action unless time missed is excessive.

Unexcused tardy #3: two detentions

Unexcused tardy #4: Lunch/Privilege ISI

BEGINNING WITH THE FIFTH UNEXCUSED TARDY IN A NINE-WEEK PERIOD, STUDENTS MAY BE ASSIGNED A SATURDAY DETENTION. Repeated unexcused tardies may result in out-of-school suspensions. Parking privileges and Junior/Senior Option privileges may also be revoked.

Tardiness to Class

- A. Three unexcused tardies to class shall be considered as one absence from that class.
- B. A student who arrives more than fifteen minutes late or leaves more than fifteen minutes early from class will be considered absent from that class.

Leaving and Returning to School

Students who deviate from their regular school schedule must obtain permission from the attendance office, sign out when leaving, and/or sign in when returning. Students violating this process may receive disciplinary action.

Students are not permitted to leave the building without permission. Students who need to go to their cars (for emergencies) should report to the security desk and request the security officer to accompany them to their car.

Athletic/Extracurricular Attendance for Participation

Students must be in attendance at school at least half of the day of an activity or practice. Half-day is defined as being in school a minimum of 3.5 consecutive hours. Special determinations may be made by the building principal in advance of the absence. In addition, students are expected to be in attendance at the start of the school day following an athletic contest and/or extracurricular event.

Junior/Senior Option – Late Arrival / Early Dismissal

Seniors with one or more study halls may begin school at second period OR end their day after 12th period. Participation in the Senior Option Privilege is tied to responsible behavior, passing grades (above a 77% in each class), and excellent attendance. All fines/fees must also be paid.

Withdrawal from School

When students are withdrawing from school, they should report to the Registrar in the Guidance Office for a withdrawal form. Students should check with each of their teachers as well as the librarian and guidance counselor. When each has initialed that the student has no violations and owes no fines/fees, the student will present the withdrawal slip to the Registrar in the Guidance Office.

Change of Address

Any change of address or telephone number during the school year is to be reported to the Registrar's Office or the attendance office.

Independent Eighteen-Year-Old Students

Eighteen-year-old students must verify their age and provide evidence of residency in the district (rent receipts and cancelled checks) and proof that they are self-supporting (money to pay rent, gas, utilities, and food). The school will then only communicate with the student. If information is to be submitted to the parent, the parent must have a record release form signed by the student each time information is to be released.

CRISIS/EMERGENCY PROCEDURES

Hoover High School has developed procedures to address various crisis/emergency situations. These could include a lock-down procedure in which students and staff are expected to remain in a locked area until other instructions are given. Students are expected to remain quiet, calm and cooperative and are to follow the directions of the staff person in charge.

FIRE DRILL PROCEDURES

1. Start as soon as the alarm sounds, teacher leading. First students out of the building are to hold the doors open. Everyone is to exit the building.
2. Move quickly, but DO NOT RUN!
3. Close all doors and windows.
4. Exit in double-file lines.
5. Remain in lines when out of the building.
6. Move far enough from the building so that all students will be out of danger.
7. Be quiet so any new instructions can be heard.

False discharging of fire alarms by students is against the law and will result in maximum disciplinary actions.

TORNADO PROCEDURES

Procedures are posted in each classroom. Teachers will give detailed information relative to tornadoes.

CRISIS CODE

In the event that students would need to be detained in a secured safe environment, the following announcement code will be made over the PA system: **“We are now in a lock-down situation. Please remain in your classroom or move to the nearest secure area until the all-clear is given.”** Doors will be locked, and no student should leave the room or area until an all-clear has been given over the PA system. Students must remain quiet.

All people must remain out of sight.

DRIVING/PARKING

Student Driving Regulation:

Driving a vehicle to school and parking in a school lot is a privilege. This privilege may be denied or revoked at any time the student fails to cooperate with these regulations. Cars, motor scooters, motorcycles, mopeds, etc., must be registered in the office. PARKING PERMITS ARE NON-TRANSFERABLE.

Cars that are parked on school property are subject to search by the administration with reasonable suspicions of conduct code violations. Random searches may include the assistance of dogs trained to detect the presence of drugs.

To obtain a parking permit, a student must

1. secure an application from the Career/Technical Office;
2. present the completed application to the Career/Technical Office;
3. obtain and display a parking tag on the rearview mirror on registered car. One vehicle may be registered. There will be a \$25 fee for a parking tag. There will be a \$5.00 fee to replace a lost tag.

To retain the parking privilege, a student must

1. park and **lock** car in assigned space. Each student is assigned to a space. **Failure to park in the assigned space is considered a parking violation.**
2. drive and park the vehicle which is registered on the application. (If the student drives a car that is not registered, he/she is not permitted to park in the parking lot. The student may request a temporary permit in order to park in the lot).
3. hang the parking tag from the rearview mirror;
4. refrain from using or occupying the car during the regular school day;
5. operate to permit others to use the car during the regular school day;
6. **OPERATE THE CAR IN A SAFE AND REASONABLE MANNER. SPEED MUST NOT EXCEED 10 MPH ON SCHOOL PROPERTY.**

Student parking violations will result in loss of parking privilege if

1. the driving tag is not properly displayed on the rearview mirror;
2. the student parks in a space that was not assigned;
3. the car is not parked between the lines;
4. **the car is parked in the staff/visitors parking area. This is off limits to students.**

Students with excessive tardies and/or outstanding fines/fees may lose parking privileges.

STUDENTS WHO VIOLATE THE SCHOOL PARKING REQUIREMENTS MAY BE ASSIGNED TO IN-SCHOOL INTERVENTION, SATURDAY DETENTION, OR IF VIOLATIONS CONTINUE, THE CAR MAY BE TOWED AT THE OWNER'S EXPENSE.

* Any damage to a car parked in the school lot is not the responsibility of the school district.

EXPECTATIONS FOR STUDY HALL/COMMONS

Study Halls

1. Students are to come to the study hall with work to do and materials with which to do it.
2. Students are to be in their assigned seats when attendance is taken at the beginning of the period.
3. Students are to have their materials with them when they report to study hall. Locker passes will be used sparingly.
4. Students are not permitted to leave the room without proper authorization.
5. Students are to have passes from teachers when they report to study hall. Students will not be excused to leave the study hall to obtain a pass.
6. Passes will be collected as attendance is taken.
7. Students are not to wander about the room or leave their seats without permission.
8. Students are not permitted to talk unless staff permission has been given.
9. No hand-held computer games or card playing are permitted in study halls.
10. When leaving study hall, students are request to see that their immediate area is left in an orderly condition.

Cafeteria/Commons

The cafeteria is to be used by all students during their assigned lunch periods. Board of Education policy states that Hoover High School shall have closed lunch periods.

Leaving school without permission may result in an ISI or Saturday Detention.

- * A regular lunch or an a la carte may be purchased.
- * **No food or drink will be taken from the Commons to other areas of the building.**
- * No food such as pizza may be ordered and/or delivered to the school.
- * Students are to remain in the Commons during the lunch period.
- * Students are responsible for returning their trays and plastic ware to the appropriate spot, throwing away all trash, and leaving the tables clean and orderly.
- * Students should remain in their seats until the bell rings for change of classes.
- * Students are not permitted to skip lunch or leave the Commons to go to the LMC during their lunch period.

LIBRARY MEDIA CENTER (LMC) INFORMATION

The LMC is a materials and technology center for students and staff. The LMC supports and enhances the school curriculum.

Student Expectations in LMC

Appropriate use of the LMC is expected of all students at all times. This includes reading, research, studying, and completing homework. Students are expected to be quiet, courteous and respectful of staff and each other. Students who do not meet these expectations may lose library privileges except before or after school or when accompanied by a teacher and class for research purposes. Length of loss of library privileges depends on the seriousness of the inappropriate behavior.

Hours of LMC: The LMC is open during the school day and ½ hour before school and ½ hour after school.

Circulation Periods of LMC:

The regular circulation period is two weeks. Reserved books, periodicals, videos, vertical file materials and most reference books can be checked out overnight. These materials may be reserved at any time during the school day and may be picked up at the end of the student's school day. Overnight materials must be returned the next school day by 7:20 a.m.

Fines in LMC:

No fines are charged for weekends or school vacation days or days of student absence. Fine rates are

- regular circulation materials: \$.10 per day;
- overnight videos: \$1.00 per day;
- vertical file materials, reserved books, overnight periodicals: \$.25 per day.

Copy Services in LMC:

Materials may be copied for \$.05 per page.

Laminating Services in LMC:

Students may have materials laminated at the following rates:

- | | | |
|----|---------------------------|--------|
| a. | Smaller than 8 1/2" X 11" | \$.25 |
| b. | 8 1/2" X 11" | \$.50 |
| c. | Larger than 8 1/2" X 11" | \$1.00 |

Students with questions about other LMC policies and procedures are encouraged to check with an LMC staff member.

Computer Network/Internet Acceptable Use Guidelines

The North Canton City School District (NCCSD), in cooperation with the Stark-Portage Area Computer Consortium (SPARCC), provides students access to its computer network and the Internet for educational purposes only. If a student has doubts regarding whether an Internet site has educational merit, he/she should ask a staff member.

In order for the NCCSD to supervise use of the computer network and the Internet, the Acceptable Use Guidelines must be read and the Guideline Agreement form must be signed by all students who want to have access to educational resources from school computers. Parents/guardians of students under age 18 are also required to read and sign the agreement. Students 18 or older may sign the document themselves. Signing the document indicates that the student and parent/guardian have read and understand the expectations of the North Canton City School District.

Guidelines for Network/Internet Use:

At any time and without prior notice, the NCCSD reserves the right to monitor, inspect, copy, review, and store any and all usage of the network and the Internet, as well as any information sent or received in connection with this usage. Because files remain the property of the NCCSD, no one should have any expectation of privacy regarding such materials.

Use of the computer network and the Internet is an integral part of research and class work, but abuse of this technology can result in loss of privileges. Students who use the computer network or the Internet inappropriately may lose their access privileges and may also face disciplinary or legal action. The length of time for loss of privileges will be determined by building administrators and/or other staff members. If the user is guilty of multiple violations, privileges can be removed for one year or more.

Inappropriate computer use includes but is not limited to the following:

- Damaging computers, computer systems, or computer networks
- Accessing unauthorized computers, sites, or information databases
- Displaying offensive messages or pictures
- Accessing dangerous information that, if acted upon, could cause damage or present danger to others
- Using the computer for recreation electronic communication (e.g., e-mail, instant messaging, bulletin boards, etc.)
- Violating copyright laws and/or the district policy on plagiarism
- Accessing inappropriate chat rooms or news groups
- Using the Internet to buy or sell products
- Interfering with the normal functioning of computers, computer systems or computer networks.
- Other inappropriate conduct as described in the student conduct code

MISCELLANEOUS

Activity Fee

An activity fee of \$10.00 will be assessed to each student. The activity fee will cover assemblies, the school newspaper (Viking Views), class dues, the student planner, and mailing of the final report card.

Announcements, Bulletins, and Distribution of Materials

All notices of club meetings, athletic and social events, general information for the day, and specific instructions are announced over the P.A. system each morning. Students responsible for having notices announced must have these approved by their advisors and in the main office the day preceding the announcements. All posters must be approved by the principal prior to posting. Any literature distributed by students must be approved by the principal prior to distribution.

Clinic

The clinic is located in the attendance office area. Each student must have the proper emergency medical cards on file in the clinic-attendance office area. The clinic is a holding area for students who feel ill or have a medical emergency and are **waiting** for a parent or guardian to transport them home or to a medical facility. A student should get a pass from his/her teacher before reporting to the clinic/attendance area.

Students are not to possess prescription or non-prescription medication. If such medication is necessary during school time, the appropriate form must be obtained from the associate principal's office, completed and signed by the proper authority, and returned to the office with the medication. A parent or guardian must deliver and pick-up all medication to be dispensed.

Clubs

Applications for new clubs must be submitted by May 15. Final approval will or will not be granted by June 10, and the club will begin activity when school begins in the fall. If approved, minimum membership must be met (16 students) and minimum yearly meetings must be held (9 per school year), and a staff chaperone will be required for continued status as a school sponsored group.

Dance Rules

In an effort to make our school-sponsored dances a positive experience for all students, the following guidelines will be followed:

1. All school rules are in effect, whether the dance is on school property or not.
2. Once a student leaves the dance, he/she is not permitted to return. No money will be refunded.
3. Students are expected to obey the requests of all the chaperones, security officers, and other school personnel.
4. No dancing while on someone's shoulders is permitted. Also, moshing and similar types of dancing which encourage pushing, throwing, etc., are not permissible. Any other inappropriate dancing will not be permitted.
5. Students' behavior should not be such that it endangers or bothers other students, staff, or guests.
6. Anyone violating these rules will be removed from the dance and will be subject to further disciplinary action.
7. Students dress should comply with the school dress code.

Formal Dance Attire: Although traditional formal wear does not always comply with Hoover High School dress code, students should apply good taste and modesty to their

selections. For example, two-piece outfits exposing the torso and other revealing styles are not acceptable dress to semi-formal and formal dances. Formal hats only will be permitted (no baseball hats or other headwear). Students are not permitted to wear sunglasses at school dances.

Dance Guests

At any dance with pre-sale tickets, guests of Hoover students must be approved by the administration. A form must be completed prior to the purchase of tickets. This form may be obtained at the ticket table prior to the dance. Elementary and middle school students are not permitted to attend Hoover High School dances. People over age 21 are not permitted to attend Hoover High School dances.

Detention

Detention is held from 6:55 to 7:20 a.m. in Room AA-7 and from 2:42 to 3:08 p.m. in Room E-1, except on Wednesdays when it is in room L-5. Students should bring study materials with them and should plan to use time constructively or no credit will be given for the detention. Failure to take detentions by the date assigned will result in disciplinary action that could include additional detentions, In-School Intervention, Saturday detention, or suspension.

Directory Information/FERPA

The North Canton City School District follows the guidelines of the Family Educational Rights and Privacy Act (FERPA) regarding all student records. Parents who do not want directory information for their child released upon a legitimate request should contact the Main Office in writing by September 9. Under Ohio law, directory information includes the following:

- Student's name
- Address
- Telephone number
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Date of graduation
- Awards received

Elevator

Students must have a legitimate need to use the elevator. Students should see the Main Office to obtain a key. No other students are permitted to use the elevator.

Free and Reduced Lunch

To get a free or reduced-price meal for a student at Hoover High School, the parent/guardian must complete an application which is distributed to students during the first week of school. (An application may be obtained in the Main Office after the original distribution time.) The completed application must be returned to the Main Office.

Gifts

Collections will not be taken from students directly or indirectly for the purchase of any gift for a faculty member or others employed by the Board of Education. Collections of money for school-related activities must always be under the supervision of a staff member, club advisor, associate principal, or principal.

Hall Traffic and Hall Passes

Students are not to be disruptive in the halls. Shouting, loud talking, running, inappropriate behavior, and/or loitering will not be tolerated. Students in the halls during classes MUST have a hall pass issued by a teacher. Students who work in a school office should show proper identification.

Lockers

Lockers are the property of the Board of Education, and the locker and the contents thereof are subject to random searches at any time without regard to any reasonable suspicion. These searches could be conducted without the presence of the student. For the protection of school property and the personal belongings of each individual, the following responsibilities must be assumed by each student:

1. Lockers must be clean, orderly, and locked. Inappropriate pictures and lettering are not acceptable.
2. Lock combinations should remain in confidence and should not be shared with any other student.
3. Only one student is to use a given locker.
4. Broken locks should be reported as soon as possible to the attendance office.

Students will be held accountable for the condition of their lockers and will be required to make monetary restitution for any damage.

Random searches may include the assistance of dogs trained to detect the presence of drugs.

Lost and Found

The lost and found is located at the Security Desk.

Safety Glasses

Teachers and students who are participating in any of the following courses must wear protective glasses as required by Ohio Revised Code, Section 3313.64.3.

Protective glasses shall be offered for sale to students.

- A. Career/Technical or industrial arts shops or laboratories involving experience with
 1. hot molten metals;
 2. milling, sawing, turning, shaping, cutting, or stamping of any solid materials;
 3. heat treatment, tempering, or kiln firing of any metal or other materials;
 4. gas or electric welding;
 5. repair or servicing of any vehicle;
 6. caustic or explosive materials.
- B. Chemical or combined chemical-physical laboratories involving caustic or explosive chemicals or hot liquids or solids.

Skateboard Use

Skateboards may be ridden to school under the following provisions:

1. Skateboards may not be used on school property at any time, specifically
 - a. in the building;
 - b. on sidewalks in front or behind school;
 - c. in parking lots or turn-around driveway.
2. For safety reasons, skateboards may not be ridden in the street or the sidewalk in sight of the school.
3. Violations of these provisions could result in disciplinary action and losing the individual privilege to ride the skateboard to school.

Student Identification Card

Students are encouraged to have their student identification card with them at all times-- in the building and at school-sponsored events. Students should show this card to a staff member upon request.

Surveillance Cameras

Surveillance cameras are located in various locations throughout the school and on school grounds. Actions recorded on these cameras may be used for disciplining students.

Student Behavior for Substitute/Guest Teachers

Substitute/Guest teachers are guests in our school. They do a difficult job and are to be appreciated. Students are expected to give them the utmost respect and cooperation. Students who misbehave for substitute/guest teachers will be disciplined accordingly.

Transportation

Students are assigned to buses by the Transportation Office according to where they live and are expected to ride only on their assigned buses. For the safety of all concerned, students who ride the buses must adhere to the following rules:

1. No one shall interfere with the driver's operation of the bus.
2. No unauthorized person shall sit in the driver's seat or operate any controls.
3. The driver has the authority to assign seats.
4. Students must board and leave the bus at their designated bus stop unless they have parental **and** administrative permission to do otherwise.
5. Forbidden cargoes include animals, firearms, ammunition, explosives, and flammable substances and all other dangerous materials or objects.
6. No one shall have in their possession any tobacco, alcohol, or other illegal drugs or substances.
7. No one shall throw any objects in, from, or onto the bus.
8. No one shall cause any part of his/her body to project from the bus window.
9. No one shall eat or drink while on the bus.
10. No one shall cause damage to any part of the bus.
11. Profane language and fighting are prohibited on the bus.
12. Noise shall be kept to a minimum at all times to ensure safety.
13. Students are to remain in their seats at all times.
14. Students may carry on the bus only objects that can be held in their laps.
(ORC 3301-83-08)

The driver has the authority to enforce the above rules and regulations. Students shall conduct themselves on the school bus as they would in the classroom. Reasonable conversation is permissible. Continued disorderly conduct or refusal to obey the driver shall be sufficient reason for losing the privilege of riding the bus to and from school and for extracurricular activities and field trips. **Failure to comply with the above may result in disciplinary action.**

Valuables

Students are encouraged **not** to bring valuable items or large amounts of money with them to school. Students should normally carry enough change for lunch or other small expenditures. The school will not be responsible for items which have been taken.

Visitors

All visitors must report directly to the Main Office and/or the Security Desk (located in the main lobby off of Seventh Street.) Friends and relatives of students are **not** permitted to visit during the school day. Prospective students may arrange tours of the school through the Guidance Department. Recent graduates may meet with teachers and staff members after school, provided that an appointment has been approved in advance.

Work Permits

Every minor 14 to 18 years of age must have an age and schooling certificate whether he or she is in a work-study program or is attending school and working full-time or part-time.

House Bill 1002 does not exempt a minor aged 16 to 17 from providing the employer with either age or schooling certificates if the minor is (1) to be employed during summer vacation months after the last day of school term in the spring and before the first day of school term in the fall, and (2) to work in non-agricultural and non-hazardous employment as defined by the "Fair Labor and Standard Act of 1938" and similar Ohio statutes or in other employment not prohibited minors ages 16 or 17 by law. House Bill 1001, however, requires these minors to provide their employer proof of age and a statement signed by the parent or guardian consenting to the summer employment. Work permits may be obtained in the Main Office.

NORTH CANTON CITY SCHOOLS
EXTRACURRICULAR/COCURRICULAR POLICY
Grades 6-12 Approved 6/11/02

- I. **PHILOSOPHY** -- The most important goal of the North Canton City Schools extracurricular program is to provide every participant with the opportunity to grow mentally, morally, physically, and emotionally. To ensure that the program can provide these opportunities, a degree of self-discipline is required of each participant. Self-discipline involves compliance with rules and regulations concerning personal behavior.

Rules promote order and safety and assist participants to reach maximum performance potential. Every participant should adhere to the rules of the school and conduct him or herself as a good citizen of that school and the community at all times. Dedication and personal sacrifice by each participant promote a sense of group unity and common goals.

Compliance with the rules can help each participant to learn values that carry on beyond the extracurricular program and into daily living. In addition, research has shown that use and abuse of tobacco, drugs, and alcohol have harmful effects on the social and intellectual development of children and youth and on their mental, physical, and emotional health.

It must be remembered that participation in extracurricular activities is not a right, but a privilege that may be regulated. Therefore, all students who participate in interscholastic athletics or other extracurricular activities in grades 6-12 must meet the following regulations from the date of the first team/activity meeting, or first practice session, whichever comes first. Regulations concerning the extracurricular/co curricular policy will be in effect at all times, including summers, while the student is enrolled in Grades 6-12 in the North Canton City Schools. The North Canton City School District reserves the right to determine the status of transfer students and other students entering the school system from other districts/schools who may have been involved in an extracurricular code of conduct violation at a previous school/district.

The rules and regulations shall be in effect beginning with the first day of students' involvement through the last day of school, but shall extend beyond the school year for those who participate in the extracurricular programs that extend beyond the school year. The policy is in effect 365 days per year. Violations at grades 6, 7, and 8 shall not carry over to high school; however, the consequences of the violation must be completed prior to any participation in a high school sport. Violations in grades 9-12 shall be cumulative.

Extracurricular activities governed by the Ohio High School Athletic Association (OHSAA) are deemed to have commenced on the first day of the season in which the OHSAA permits coaching. The season is not deemed to have concluded until the final activity is completed. Typical culminating activities may include, but are not limited to, banquets, award recognition programs, or other functions that mark the end of the season. Extracurricular activities not governed by the OHSAA are

typically deemed to begin and end with the semester, or as determined by the advisor and school administration.

- II. PARTICIPATION -- Students in grades 6-12 choosing to participate in any extracurricular/cocurricular activity must comply with the extracurricular/cocurricular policy on chemical abuse. Disciplinary action for violation of the policy shall be limited to the extracurricular/cocurricular activity. If violations occur that affect the Student Code of Conduct as well, then consequences for both shall apply.
- III. POLICY REGARDING CHEMICAL ABUSE -- Students involved in extracurricular and/or cocurricular activities shall not at any time possess, use, sell, offer to sell, deliver, conceal, consume, or be under the influence of any drugs of abuse including alcohol, tobacco, tobacco-related products, illegal drugs, controlled narcotics, intoxicants, steroids, or other performance-enhancing drugs, or any substance that is directly or indirectly represented to be a drug of abuse (or look-a-likes). Participants shall not possess, use, sell, offer to sell, deliver, or conceal any instruments or paraphernalia for use with drugs of abuse. Use of drugs authorized by a physician or wine consumed as part of a religious or family ceremonial occasion shall not be considered in violation of this policy.

A. VOLUNTARY ADMISSION - A voluntary admission occurs when a student and/or parent admits to a violation of the policy prior to a school official, coach, advisor, or law enforcement official being aware of any information regarding a violation of this policy by the student. Voluntary admission does not apply when there is a deliberate attempt to circumvent the first offense step following a violation. Voluntary admission will require professional assessment (at the student's expense) and participation in the Insight program or its equivalent.

B. FIRST OFFENSE:

In-Season Violations:

A first offense shall result in an immediate removal from the team or activity for the remainder of the season and loss of any awards.

Subsequent participation in any extracurricular activity in any following season is permitted if the student obtains a professional assessment (at student cost) and attends Insight program or its equivalent (as scheduled by the school).

Out-of-Season Violations:

Violations occurring out of season, as defined previously, have a loss of participation of 20 percent of interscholastic contests in the next sport/activity in which the student participates. (The student must complete the entire season or the penalty will be assessed on the next sport/activity season.) Prior to any future participation, the student must complete a professional assessment (at student cost) and attend the Insight program or its equivalent, as scheduled by the school.

C. SECOND OFFENSE:

In-Season Violations:

A second offense shall result in immediate removal from the team or activity and no participation in any extracurricular activity shall be permitted for twelve (12) months from the date school officials determine a violation has occurred.

Students with a second violation may participate in any subsequent season provided a second professional assessment is obtained at student expense and the student agrees to submit, at student expense, to random drug/alcohol screenings during the twelve-month period. The student may be required to undergo up to six drug/alcohol screenings.

Out-of-Season Violations:

Violations out of season also require assessment and screenings as described above to permit participation in subsequent seasons.

Violations out of season result in no participation in any extracurricular activity for twelve (12) months from the date school officials determine a violation has occurred.

A student may request eligibility during the twelve-month period providing he or she agrees to, at student expense, a second professional assessment and to submit to random drug/alcohol screenings during the twelve-month period. The student may be required to undergo up to six drug/alcohol screenings.

D. THIRD OFFENSE:

Participation in any extracurricular activity is denied for the remainder of school attendance in North Canton City Schools.

IV. POLICY REGARDING TOBACCO:

In- and Out-of-Season Violations:

A student shall not use or possess any form of tobacco and/or tobacco-related products, including smokeless tobacco. In-season violations will result in immediate suspension for 10 percent of the interscholastic sport/activity in which the student participates. Out-of-season violations will result in a loss of participation of 10 percent of interscholastic contests of the next sport/activity season in which the student participates. (The student must complete the entire season or the penalty will be assessed to the next sport/activity season.) The student also will complete a "Stop Smoking" intervention program or its equivalent.

- V. ADVISOR'S/COACH'S RULES: -- Each advisor/coach shall develop and provide a written set of rules specific to his/her activity. Compliance with and enforcement of these rules shall be handled by the advisor/coach.

VI. POLICY REGARDING OTHER VIOLATIONS: -- Students who are under the Extracurricular/Cocurricular Code of Conduct are representatives of the school and the district and are expected to behave as model students and citizens in and out of school. When situations occur within the public domain, have pending legal action, or that are severe in nature (e.g., theft, aggression, disruption, damage to property, and possession of dangerous weapons), the administration shall issue the disciplinary action. For each activity, these rules shall include the prohibition of any behavior that violates the law or that discredits the school or individual student. Consequences for these behaviors could lead to denial of participation in sport/activity contests.

VII. STUDENT PROCEDURES

1. Each participant shall attend a meeting at the beginning of the season at which time the extracurricular/cocurricular policy and procedures are explained. A copy of the policy shall be provided for each participant, and each participant is responsible for knowledge of its content.
2. Each participant shall receive a written copy of individual coach/advisor' rules, policies, and procedures and is responsible for its contents.
3. Each participant shall abide by the terms and conditions of the extra/cocurricular policy.
4. A participant who has been involved with chemicals in violation of the policy may volunteer this information to a school official. This voluntary admission does not constitute a first-offense violation (see III A above).
5. A participant shall be provided an opportunity to attend all hearings held in compliance with the enforcement of the chemical abuse policy.
6. Any participant not satisfied with a first-offense or second-offense disciplinary action may appeal in writing to the principal within five (5) days of the disciplinary decision. The principal may affirm, reverse, or modify the disciplinary action and shall inform the student and parent/guardian of his decision.
7. Any participant who has been removed from all activities after a third offense may appeal to the superintendent in writing within five (5) days of the disciplinary decision. The superintendent may affirm, reverse, or modify the disciplinary action and shall inform the student and parent/guardian of his decision.



ACTIVITY DESCRIPTIONS

Academic Challenge

Students selected by the advisor (through two try-out sessions) compete all year against area high school teams either at the varsity and/or junior varsity level. Students involved draw upon strategic skills and wide areas of knowledge.

Agape Girls

Junior and senior girls will mentor 7th grade girls in an effort to promote positive behaviors and attitudes toward themselves and others.

American Sign Language Club

The American Sign Language Club (hereafter known as the ASL Club) shall have as its purpose to be actively involved in the Deaf community, to use ASL skills in a variety of ways, and to provide a friendly environment to practice American Sign Language. Also, the main purpose of the club is to have fun.

Amicus Club

Amicus (meaning “friend”) Club is a service organization for those students who are not involved in other extracurricular groups. The group meets after school once a month to complete service projects to help others in the school or community. Periodic social activities occur to give the members a chance to have fun and make new friends. The membership is by personal invitation from the high school staff.

Art and Culture Club

Activity time for students to further their knowledge of the art world – speakers, unique art creations, field trips, community involvement, etc.

Athletics

Students may wish to participate in any of the following athletic programs:

baseball	gymnastics	swimming & diving
basketball	ice hockey	tennis
bowling	lacrosse	track & field
cross country	soccer	volleyball
football	softball	wrestling
golf	sports statistician	

Band (Concert, Marching, Symphonic, Jazz)

Marching, Concert, Symphonic, and Stage Bands – The bands consist of students enrolled in Grades 9, 10, 11, and 12. The purpose of the bands are to give students a good musical background, to participate in the marching band, to perform at football games, and to participate in concerts and other musical programs throughout the school year. Band is a regularly scheduled class.

Business Professionals of America

Business Professionals of America is a class organization which promotes student interest in office occupations. It also serves as a social organization to encourage controlled group and club activities for meeting people with similar interests.

Chess Club

The Chess Club is an organization open to all students interested in playing chess. The club provides an opportunity to improve skills and learn strategies beneficial to the game. Select members of the club will compete in matches and tournaments with the Stark County Scholastic Chess Federation.

Choir (Freshman, Women's Chorale, A Cappella, Hi-Lo's, Hi-Notes, Lo-Notes, Jazz Notes)

The Vocal Music Department is organized to provide experiences in performance and the study of vocal music from all historical periods. Students may participate in Chorale, Ensemble, A Cappella Choir, the Hoover Hi-Lo's or Hi-Notes, Jazz Notes, or Lo-Notes. Only choir members may participate in the spring musical.

Drama Club

Drama Club is an organization theatrical productions such as an opportunity to participate in theatre, properties, costumes, construction, singing, light design



of students who are interested in plays and musicals. It gives students theatre productions, acting, technical makeup, publicity, set design and and sound.

F.C.C.L.A. – Family, Career and Community Leaders in America

FCCLA is open to any student enrolled in Family and Consumer Science classes. FCCLA activities are related to students' goals and interests. Community service is required of all members.

F.C.C.L.A. -Culinary Arts and Restaurant Management program

FCCLA is a student organization incorporated into the curriculum of the Culinary Arts and Restaurant Management Program. Members gain leadership skills through competitions, field trips, altruistic projects and service to our community.

Fellowship of Christian Students (FCS)

Students meet regularly (before or after school hours) for fellowship, prayer, and Bible Study and provide service for staff and the community through service projects.

French Club

The French Club is a student organization available to all students of French who are enrolled in the French classes. Holiday dinners, French films, outdoor activities and a year-end banquet are usual activities.

FEA – Future Educators of America

FEA is an organization for any student who is interested in pursuing a career in education. It provides students with opportunities to observe teachers, discover more about the educational process for becoming a teacher, help promote teaching and reward educators, and actually participate in the teaching process.

German Club

The German Club is a group of students from present and past German classes of Grades 9-12 who meet to participate in activities designed to broaden their understanding and use of the German language and culture, as well as a chance to get together outside of school.

Key Club

A national program formed through Kiwanis International that supports and offers service to the school and community. Students will seek activities to help senior citizens, elementary schools, hospitals, etc.

Knitting for the Needy

The purpose of the club is to provide an opportunity to perform community service for those in need. The club intends to knit chemo caps, premie caps, blankets, scarves and mittens for those in need.

Leadership Council

Leadership Council is an organization for students interested in participating in community and school service projects. To be considered an active member, students must regularly attend monthly meetings, committee meetings, and participate in three service projects during the school year. Optionally, members may choose to apply to attend a three-day leadership skills training camp held in the fall of each school year. Attendance at this camp is not mandatory for membership in Leadership Council. Sophomores, juniors, and seniors wishing to attend this training camp must show consistent participation in Leadership Council in the year preceding their application. Leadership Council community service projects vary from year to year but always include the Senior Citizens' Prom.

Literary Magazine

The Literary Magazine staff is open to all students in all grade levels who are interested in publishing student creative work: art, literature, and music. Students are involved in publicizing the magazine, selecting publishable pieces/compositions, editing, preparing for publication, and sales. Staff members may also write original work for publication.

Mat Statistician

Students manage the scorebook or bout cards at wrestling matches and serve as hosts at home wrestling tournaments. They also make posters and banners for upcoming matches.

Miniature Golf Club

This club is open to students of high



school grade levels who wish to enjoy miniature golf outings.

Mock Trial

Hoover High School's Mock Trial program is designed to make students aware of their constitutional rights and responsibilities. Students who are selected for the program have the opportunity to compete against Mock Trial teams from other schools. The Mock Trial competition gives students an opportunity to participate in a hands-on simulation that develops their listening, speaking, and critical thinking skills. They will work with other students to develop their own specific strategies for arguing the case.

National Honor Society

The purpose of the National Honor Society is to honor students who show exemplary success in scholarship, leadership, service, and character. Juniors or seniors with a 92% cumulative grade-point average (3.71 or equivalent on weighted rank) or higher who have attended Hoover High School for at least one semester are eligible for membership. This grade-point average includes all academic grades earned beginning in ninth grade. A 92% grade-point average or higher does not guarantee membership. Students must show evidence of contributions in leadership and service and exhibit good character. Each eligible student will be given an activity form to fill out that indicates interest in the organization. A committee of teachers who use the activity forms and input from the total staff determines membership. Once inducted into National Honor Society, members are expected to maintain the grade-point average, participate in all NHS service activities, and uphold the standards of the organization. Falling below the required grade-point average, violations of criminal law, school regulations, or the Student Conduct Code may result in dismissal from National Honor Society.



Orchestra

The primary purpose of orchestra is to encourage interest in an enrichment of orchestra music. Orchestra is a regularly scheduled credit.

Pep Club

Pep Club is an organization that serves to instill school spirit. Membership is available to the student body.

Prom Committee

Any junior may help raise funds and plan the junior/senior prom. Students work with the junior class advisor.

Shakespeare Club

Students share and study the works of William Shakespeare and related subjects and media.

Ski Club

The Hoover High School Ski Club is open to all students on a first come basis but fills quickly. Skiers, boarders, and bladders are welcome regardless of ability.



Spanish Club

Spanish Club is an organization available to students enrolled in Spanish. It serves as an opportunity to meet informally with those interested in the Spanish culture.

Speech Team/National Forensic League

The Speech Team is dedicated to the promotion of debate, oratory, public speaking, and mass communication activities for the student body. The Speech Team attempts to promote school spirit, community pride, and patriotism by permitting an outlet for the exchange of ideas. The Speech Team offers an opportunity for interscholastic competition as well as exploration into various forms of oral communication.

Student Council

Student Council is an organization in which membership is open to all students. Students serve as representatives of the student body. The purpose of the organization is to encourage involvement in school and community activities. All members are required to participate in at least three yearly projects to maintain membership status.

Teen Institute

Teen Institute is a drug-and-alcohol-free role model program for high school students. Students are encouraged to join and attend a three-day county training. Students in TI do prevention programming, primarily in the elementary schools, but at other levels as well. Members take part in Red Ribbon Week activities, DARE, Prom Promise, and other school activities. Students who were active in PANDA at the middle school or Junior Teen Institute are eligible to be a part of TI.

Ultimate Frisbee Club

The purpose of the U.F.C. is to allow support healthy competition through



athletic growth and teamwork and contest.

The Viking Views

The Viking Views is Hoover High School's newspaper.

The staff is composed of journalism students who are responsible for producing twelve (12) issues of the newspaper.

The Viking (Yearbook)

Yearbook is an organization of advisor-selected students who produce the yearbook each year. It serves as background for future careers in advertising and various fields of journalism.

Vocational Industrial Club of America (VICA)

VICA is a national youth organization for trade and industrial education students. VICA's purposes and activities are related to students' goals and interests.